

**MONKTON COMBE PARISH COUNCIL**  
**Minutes of the Annual Parish Council Meeting**  
**Held in the Village Hall on 3 May 2012 at 9.15pm**

**Parish Council:** Cllr Lyn Alvis (Vice-Chairman) (LA), Cllr Kevin Murphy (KLM),  
Cllr Ross Buchanan (RB), Mrs Jane Angell (Clerk).

**Others Present:** None

1 **Election of Chairman-** Cllr Douglas having prior to the meeting agreed to become Chairman for the coming year in his absence was duly elected proposed by Cllr Alvis and seconded by Cllr Buchanan. Cllr Buchanan proposed the re-election of Cllr Alvis as vice-Chairman seconded by Cllr Murphy.

2 **TO RECEIVE APOLOGIES:** Cllr Alison Bossom (AB) and Cllr Gavin Douglas (GD).

3 **DECLARATIONS OF INTEREST:** None.

4 **MINUTES:** Ordinary Meeting 12 March 2012. These were approved by all and signed by the Vice – Chairman.

5 a. **Bills and Accounts**

**Payments:**

01.04.12	814a	Ian Croker	Village Cleaning	243.82
01.05.12	814b	Ian Croker	Village Cleaning	243.82
03.05.12	815	Zurich	Insurance	592.13
03.05.12	816	Jeff Avis	Gardening	75.00
03.05.12	817	J. Angell	Salary /exp	85.68
*28.05.12	818	J. Angell	Salary	66.73
03.05.12	819	VPA	Subscription	100.00
03.05.12	820	L. Alvis	Mower Petrol	7.20

*note*

*\*Post dated*

b.

**Receipts:**

01.04.12	250	B&NES	Village Cleaning	243.82
01.04.12	251	B&NES	Footpath Scheme	212.83
01.04.12	252	B&NES	1 <sup>st</sup> instalment Precept	1800.00
01.05.12	253	B&NES	Village Cleaning	243.82

c.

**Account Balances as at 31.03.2012**

Current                      £100.00  
Reserve (MCPC)            £8791.54  
Reserve (Miss Davies )   £4092.26

d.

Mazars Annual Return – The annual return was discussed and agreed to be accurate. It was approved by all present and duly signed by the Vice-Chairman. *Clerk to forward to Mazars.*

e.

Gardening Expenses annual transfer - Letter to Nat West signed to request transfer from Miss Davis Reserve account to Monkton Combe Parish Council Reserve account for the gardening expenses of 2011 – 2012.

Approved and signed 18 June 2012.....

Cllr Gavin Douglas Chairman

6 a

**PLANNING**

**New Applications**

**Ralph Allen School. 12/01222/FUL** Erection of first floor extension of existing single story plant room to provide biomass pellet Storage.

Having considered this application Monkton Combe Parish Council had NO OBJECT to the proposal. Comments only sent to B&NES. – Pending Consideration by B&NES.

**Parcel 2387 Summer Lane. 12/01383/CLPU** Sitting of a caravan (Certificate of Lawfulness of a Proposed Development).

Monkton Combe Parish Council **OBJECT** to the sitting of a caravan. The site is Green Belt and part of the Cotswold area of Outstanding Natural Beauty which should be protected against development.

No details have been submitted of the proposed development. The structure described has the appearance of a chalet rather than a caravan. The "certificate of lawfulness" for a caravan is this planning permission for a caravan?

The Parish Council feel the proposal of development to be ambiguous and further information would be helpful. Furthermore, any development here could be a dangerous precedent.

**Outstanding Applications**

**Viaduct Hotel, Brassknocker Hill BA2 7JD 12/00513/VAR**

Application pending consideration by B&NES

**Ralph Allen School, Claverton Down Road 11/05199/REG03**

Application still pending consideration by B&NES.

**Course Of Old Somerset Coal Canal, Warminster Road. 10/02577/FUL**

Application still pending consideration by B&NES.

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**MATTERS ARISING FROM MINUTES OF MEETING 12 MARCH 2012**

a **GD Tucking Mill, Wessex Water Works** – Cllr Douglas has spoken to residents in Tucking Mill and there are still things for Wessex Water to do mainly camouflage the tanks. - *Cllr Douglas to contact Wessex Water.*

b **RB Fence rear of Village Hall** – Mr Godwin has offered to take the concrete post out to make fence safe. – *to be followed up*

c **CLK Playground** –The quarterly report advised nut caps missing from cradle swing seat. Advised by B&NES that the inspection times have been adjusted to be more cost effective, as soon as the annual report is completed it will be emailed to the clerk. - *Clk to source replacement caps from original suppliers.*

d. **Boyer's Field Gate Summer Lane** – B&NES planning department confirmed no planning application needed to re-instate use of gate.

e. **Monkton Combe School**

Music Block –Planning application 12/00271/VAR variation of condition 1 of application 10/03908/FUL to allow further temporary retention of building for period of three years (Erection of a temporary music block adjacent to the swimming pool.) The application has been Permitted by B&NES. The reason for this decision is not understood as there seems to be some contradicting statements in the notice. - *Cllr Douglas will contact B&NES for clarification.*

The roof top plant remains an eyesore. The school acknowledged surprise at the extent and are looking into some form of screening. – *add to agenda for next meeting with bursar.*

Governor's Field – Planning application 12/00675/FUL. The delegated report from B&NES under Summary of Consultation/ Representations stated Monkton Combe Parish: No Comments received. The OBJECT from the Parish Council had been sent but not added to the B&NES website this has now been corrected. – *Comments appended to these minutes.*

**Roles and Responsibilities** – Due to pending changes within the Parish Council it was agreed this

f

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Cllr Gavin Douglas Chairman

- should be deferred.
- g. **ALL** **Review Maintenance / Renewal Requirements** – For further discussion next meeting. Inspection schedule circulated to all councillors.
- i. **New Councillors** – The notice of vacancies have been posted. If no election is called after 14 days the then new councillors can be co-opted.

**8 HIGHWAYS & FOOTPATHS**

**No Name Footpath-** (Shaft Road from just above The Croft to just below Tabora). There is no sign at the top only at the bottom. Cllr Murphy proposed the installation of a signpost it was agreed this should be done. – *add to maintenance review list.*

**LA** **Drain Opposite The Grange** – Cllr Alvis will ask the owners of the field adjacent to the drain for access to allow Ian Croker to clear.

**Shaft Road** - Passing place above Tabora in Shaft Road eroded – *to be monitored.*

**9 ITEMS FOR DISCUSSION**

**10 REPORTS FROM CLUSTER / LIASION/ VALLEY PARISHES ALLIANCE (VPA)/ BATH PRESERVATION TRUST (BPT) / PARTNER AND COMMUNITIES TOGETHER (PACT).**

**Parish Cluster Group – Attended by Cllr Alvis 13.03.12**

It was reported that due to staff shortage B&NES have three Conservation Appraisals still pending. Confirmed Libra will continue to provide Monkton Combe with a bus service for at least the next year. There will be no impact on highway edge repairs by B&NES. There will be no further changes on speed restrictions on A and B roads.

**VPA - Attended by Cllr Alvis 26.04.12**

No new issues to report except that the flood prevention areas will not be Kensington Meadows but at Bathampton/ Batheaston.

**BPT Attended by Cllr Alvis 20.03.12**

The National Planning Protocol Framework due to come out 21<sup>st</sup> March expect housing application for Newton St Loe. Dr Jo Farrar will be taking over as Cheif Executive of B&NES from John Everitt upon his retirement. St Gregory's School will be taking over the triangle of land between the school and the Park and Ride. Next Meeting 17.05.12.

**Village Hall – Attended by Cllr Alvis**

The new Chairman of the Village Hall Committee will be Des Wighton following the resignation of Ian Franklin. There will be a BBQ to celebrate the Diamond Jubilee on the 3 June starting at 4pm.

**11 CORRESPONDENCE RECEIVED**

B&NES – Authorised Travellers Site Debate. – *Added to Red Box.*

Avon Valley District of the Cotswold Voluntary Wardens Invite. – *Advised of date 6 June.*

**12 ANY OTHER BUSINES**

**13 DATE OF NEXT MEETING**

Monday 18 June 2012

There being no further business, the Meeting closed at 22.15hrs

Approved and signed 18 June 2012.....

Cllr Gavin Douglas Chairman