

## MONKTON COMBE PARISH COUNCIL

The next Ordinary Parish Council Meeting will take place in Monkton Combe Village Hall  
on Monday 10<sup>th</sup> June 2013, at 7.00 pm

At the beginning of the meeting, ten minutes will be available for members of the public to express a view or ask a question on relevant matters on the following agenda. The public are welcome to stay and observe the rest of the meeting.

### AGENDA:

1. **Declarations of interest and dispensations**
  - a. To receive declarations of interest from councillors for items on the agenda
  - b. To receive written requests for dispensations for disclosable pecuniary interests (if any)
  - c. To grant any requests for dispensation as appropriate
2. **Confidential Matters** - To agree any items for which publicity would be prejudicial to the public interest, and to resolve to exclude the public and the press for these items.
3. **Minutes of council meeting held on 8 May 2013** to approve for signing by Chairman of Council
4. **To receive apologies** for absence
5. **Appointment of Mr. Geoff Davis as Locum Clerk.**
6. **Bills & Accounts:** a. to Approve any Cheque Payments b. Receipts c. Balances
  - a. To agree revised Financial Statement 2012-2013
  - b. Signing of Annual Financial Return
  - c. Internal Auditor to tender report and sign Annual Financial Return
  - d. Section 137 expenditure request from St Michael's Church towards new Hospitality Suite
  
7. **Wall Repairs** – To receive quotations and agree which contractor to engage.
  
8. **Planning**
  - a. **Planning Applications for discussion - NONE**
  
9. **Matters of Report Arising from Minutes of 18 March and 8<sup>th</sup> May 2013**
  
10. **Highways and Footpaths**
  
11. **Items for Discussion**
  - a. Consider adoption of a Freedom of Information (FoI) Publication scheme
  - b. Internal Auditor's Report
  
12. **Reports:**
  - a. Report on meeting of Rural Broadband Improvement Project 29/04/13 – DW (Attached)
  - b. Parish Cluster Group 12/03/13 – LA? (Attached)
  - c. Parish Forum 24/04/13 – LA?
  - d. /Liaison/VPA /Bath Preservation Trust & other Meetings
  
  - e. Health & Safety Inspection Reports – see annual inspection schedule attached
    - i. *Councillors to have completed all April, May and June safety and maintenance checks and report to council*
  
13. **Correspondence received** for information.
  
14. **Any Other Business** - for information only.
  
15.
  - a. **To set date of next meeting: –  
NEXT ORDINARY PARISH COUNCIL MEETING**