

RFO REPORT – 30th April 2016

MONKTON COMBE PARISH COUNCIL

Receipt and Payment Analysis as at :-

01/05/2016

	Note	Budget 2016/17	Actual to date	Variation from budget
RECEIPTS				
Precept		6450	3225	-3225
Local Council Tax Support Grant		90	45	-45
B&NES Agency Services (Village Cleaning)		3050	261	-2789
B&NES Agency Services (Footpath Scheme)		230	0	-230
Bank Interest MCPC		40	0	-40
Bank Interest Miss Davies		100	0	-100
VAT Refund		550	0	-550
Grants for Village Repairs		0	0	0
Other Grants		0	0	0
Other Income		0	0	0
TOTAL RECEIPTS		10510	3531	-6979
PAYMENTS (Ex VAT)				
Agency Services				
Village Cleaning	1	3100	0	-3100
Gardening MCPC / Footpath scheme		350	60	-290
Sub-total		3450	60	-3390
Gardening Miss Davies		200	15	-185
Public Lighting (St Michaels Gate)		50	0	-50
Sub-total		250	15	-235
General Administration				
Postage, stationery, printing etc.		150	15	-135
Councillors Expenses		30	0	-30
Insurance		265	274	9
Playground Safety Check		200	0	-200
Clerk Remuneration		2850	265	-2585
Audit Fees		200	0	-200
ALCA		60	0	-60
SLCC		55	0	-55
Data Protection Act		35	0	-35
Publications and books		50	0	-50
Training etc.		50	0	-50
Sub-total		3945	553	-3392
S137 Payments				
VPA		100	0	-100
CPRE		40	0	-40
Sub-total		140	0	-140
Other Non-recurring Items				
Parish Works (Repairs & Replacements)		500	0	-500
Other Works		200	0	-200
Grants		100	0	-100
E-mail & website service		60	0	-60
Other Expenditure & expenses		50	0	-50
Sub-total		910	0	-910
TOTAL PAYMENTS		8695	627.99	-8067.01
Excess of Income over Expenditure		1815	2903	1088
Reclaimable VAT		450	3	
Total Gross Payments		9145	630.75	

Note 1. Payments exclude VAT unless it cannot be re-claimed.

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BANK RECONCILIATION
Financial Year Ending 31st March 2016

Prepared by **Mr. Geoffrey Davis** Clerk and Responsible Financial Officer on
14th May 2016

Balances as per Bank Statements as at 02/05/2016		
Current Account HSBC	8,140.29	
Deposit Account Bath Building Society	3,120.06	
Deposit Account Bath Building Society - Miss Davies	12,597.37	
		<u>23,857.72</u>
LESS Un-presented cheques: (inc. VAT)		
Sub Total		0.00
PLUS Unpresented Credits		
Sub Total		0.00
Net Balance as at 2nd May 2016		<u>23,857.72</u>
The net balance reconciles to the Cash Book (receipts and payments account) for the year, as follows:-		
CASH BOOK		
Opening Balance 01/04/2016		
Current Account Nat West	5,239.71	
Deposit Account Bath Building Society	3,120.06	
Deposit Account Bath Building Society - Miss Davies	12,597.37	
		20,957.14
Plus Receipts in the year		<u>3,531.33</u>
		24,488.47
Less Payments in the year		<u>630.75</u>
Closing Balance per cash book (receipts and payments book) on 02/05/2016		<u>23,857.72</u>

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1. The Precept and Grant payment of £3,270 has been received from B&NES Council.

Section 137 Payments for Approval in the coming Year – Estimated values from Budget.

Valley Parishes Alliance	£100.00
Council for the Preservation of Rural England (CPRE)	£40.00

Receipts since meeting on 14th March 2016.

18	B&NES Council	Agency Services March 2016	£258.74
19	Bath Building Society	Interest - MCPC	£26.16
20	Bath Building Society	Interest - Miss Davies	£105.63
1a	B&NES Council	Precept	£3,225.00
1b	B&NES Council	Local Council Support Grant	£45.00
2	B&NES Council	Agency Services April 2016	£261.33

Payments approved as standing payments or at meeting on 14th March 2016 which have now been made.

12:41:52	ALCA	Membership Subscription	53.23
12:43:45	Mr. G. Davis	Parish Clerk 28/02 - 26/03/2016	169.48
DD576	Information Commissioner	Data Protection Registration 2016-17	35.00
12:45:26	HMRC	PAYE Qtr 4 Payment	137.60
SO-APR	Ian Croker	Village Cleaning	253.67
10:27:48	Mr. G. Davis	Parish Clerk 27/3 - 30/4/2016	211.80
10:36:59	Jeff Avis	Car Park and Miss Davies Garden	75.00
10:41:31	Mr. G. Davis	Expenses-Paper & refreshments	17.40
10:33:50	HMRC	Month 1 PAYE	52.80
10:47:17	Came & Company	Insurance Renewal 2016-17	273.75

Approvals requested for expenditure before next meeting.

Valley Parishes Alliance Annual membership 2016-17	£100.00
Society of Local Council Clerks Membership Renewal 2016-17	£48.00
MCPC Contribution	

Councillor

Clerk

Print Name:

Mr. G. Davis

Dated