

RFO REPORT – 8th January 2018

| MONKTON COMBE PARISH COUNCIL | Receipt and Payment Analysis as at :- | | | Budget 2016/17 | Actual to date | Variation from budget |
|---|--|--|-----------------------|-------------------|-------------------|--------------------------|
| | | | Note | | | |
| RECEIPTS | | | | | | |
| Precept | | | | 6268 | 6268 | 0 |
| Local Council Tax Support Grant | | | | 50 | 50 | 0 |
| B&NES Agency Services (Village Cleaning) | | | | 3200 | 3199 | -1 |
| B&NES Agency Services (Footpath Scheme) | | | | 230 | 227 | -3 |
| Bank Interest MCPC | | | | 20 | 13 | -7 |
| Bank Interest Miss Davies | | | | 90 | 53 | -37 |
| VAT Refund | | | | 120 | 77 | -43 |
| Grants for Village Repairs | | | | 0 | 0 | 0 |
| Other Grants | | | | 0 | 214 | 214 |
| Other Income | | | | 0 | 0 | 0 |
| | | | TOTAL RECEIPTS | 9978 | 10101 | 123 |
| PAYMENTS (Ex VAT) | | | 1 | | | |
| Agency Services | | | | | | |
| Village Cleaning | | | | 3100 | 2542 | -558 |
| Gardening MCPC / Footpath scheme | | | | 350 | 300 | -50 |
| | | | Sub-total | 3450 | 2842 | -608 |
| Gardening Miss Davies | | | | 200 | 75 | -125 |
| Public Lighting (St Michaels Gate) | | | | 25 | 0 | -25 |
| | | | Sub-total | 225 | 75 | -150 |
| General Administration | | | | | | |
| Postage, stationery, printing etc. | | | | 150 | 40 | -110 |
| Councillors Expenses | | | | 30 | 0 | -30 |
| Insurance | | | | 275 | 280 | 5 |
| Playground Safety Check | | | | 100 | 0 | -100 |
| Clerk Remuneration | | | | 2800 | 2088 | -712 |
| Audit Fees | | | | 180 | 180 | 0 |
| ALCA | | | | 60 | 0 | -60 |
| SLCC | | | | 50 | 44 | -6 |
| Data Protection Act | | | | 35 | 0 | -35 |
| Publications and books | | | | 50 | 0 | -50 |
| Training etc. | | | | 50 | 0 | -50 |
| | | | Sub-total | 3780 | 2632 | -1148 |
| S137 Payments | | | | | | |
| VPA | | | | 100 | 100 | 0 |
| CPRE | | | | 40 | 36 | -4 |
| | | | Sub-total | 140 | 136 | -4 |
| Other Non-recurring Items | | | | | | |
| Parish Works (Repairs & Replacements) | | | | 500 | 171 | -329 |
| Other Works | | | | 200 | 0 | -200 |
| Grants | | | | 0 | 0 | 0 |
| E-mail & website service | | | | 60 | 50 | -10 |
| Other Expenditure & expenses | | | | 50 | 1 | -49 |
| | | | | 810 | 222 | -588 |
| | | | TOTAL PAYMENTS | 8405 | 5907 | -2497.61 |
| Excess of Income over Expenditure | | | | 1573 | 4193 | 2620 |
| Reclaimable VAT | | | | 200 | 69.29 | |
| Total Gross Payments | | | | 8605 | 5976.68 | |
| Note 1. Payments exclude VAT unless it cannot be re-claimed. | | | | | | |

Councillor

Clerk

Print Name:

Mr. G. Davis

Dated

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**BANK RECONCILIATION
Financial Year Ending 31st March 2018**

Prepared by **Mr. Geoffrey Davis** Clerk and Responsible Financial Officer on
2nd January 2018

| | | |
|---|-----------|-------------------------|
| Balances as per Bank Statements as at 02/01/2018 | | |
| Current Account HSBC | 5,649.83 | |
| Deposit Account Bath Building Society | 9,150.30 | |
| Deposit Account Bath Building Society - Miss Davies | 12,613.06 | |
| | | <u>27,413.19</u> |
| LESS Un-presented cheques: (inc. VAT) | | |
| Sub Total | | 0.00 |
| PLUS Unpresented Credits | | |
| Sub Total | | 0.00 |
| Net Balance as at 2nd January 2018 | | <u>27,413.19</u> |
| The net balance reconciles to the Cash Book (receipts and payments account) for the year, as follows:- | | |
| CASH BOOK | | |
| Opening Balance 01/04/2017 | | |
| Current Account HSBC | 7,487.17 | |
| Deposit Account Bath Building Society | 3,136.88 | |
| Deposit Account Bath Building Society - Miss Davies | 12,665.29 | |
| | | <u>23,289.34</u> |
| Plus Receipts in the year | | <u>10,100.53</u> |
| | | 33,389.87 |
| Less Payments in the year | | <u>5,976.68</u> |
| Closing Balance per cash book (receipts and payments book) on 02/01/2018 | | <u>27,413.19</u> |

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- 1. MCPC Building Society Account Balance** – A total of £6,000 has been transferred from the Parish Council current account to the Building Society Account. The current account now has a reasonable balance going forward, which will be about £4,000 at the year end.

Receipts since meeting on 13th November 2017. - NONE

Payments approved as standing payments or at meeting on 13th November 2017 which have now been made.

| | | | |
|----------|---------------|-------------------------------|--------|
| 10:14:57 | B&NES Council | Fence Posts for BC62/5 | 186.72 |
| 14:14:08 | Lyn Alvis | Petrol Expenses - Ian Croker | 6.15 |
| 14:15:59 | Mr. G. Davis | Parish Clerk 29/10 - 25/11/17 | 171.38 |
| 14:17:24 | HMRC | Month 8 Paye | 42.80 |
| SO-DEC | Ian Croker | Village Cleaning | 253.67 |
| 15:22:16 | Des Wighton | Expenses - Lockup Door Repair | 18.88 |
| 15:13:35 | Mr. G. Davis | Parish Clerk 26/11 - 30/12/17 | 214.12 |
| 15:17:47 | HMRC | Month 9 Paye | 53.60 |
| SO-JAN | Ian Croker | Village Cleaning | 253.67 |

Payments for Approval at the meeting on 8th January 2018. NONE

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