

**RFO REPORT – 1<sup>st</sup> June 2020**

<b>MONKTON COMBE PARISH COUNCIL</b>			<b>Receipt and Payment Analysis as at :-</b>			<b>01/06/2020</b>	
					Budget	Actual	Variation
				Note	2020/21	to date	from budget
<b>RECEIPTS</b>							
Precept					8668	4334	-4334
Local Council Tax Support Grant					0	0	0
B&NES Agency Services (Village Cleaning)					1066	1066	0
B&NES Agency Services (Footpath Scheme)					236	0	-236
Bank Interest MCPC					70	0	-70
Bank Interest Miss Davies					95	0	-95
VAT Refund					460	0	-460
Grants for Village Repairs					0	2000	2000
Other Grants					0	0	0
Other Income					0	0	0
				<b>TOTAL RECEIPTS</b>	10595	7400	-3195
<b>PAYMENTS (Ex VAT)</b>							
<b>Agency Services</b>							
Village Cleaning				1	3772	610	-3162
Gardening MCPC / Footpath scheme					400	60	-340
				<b>Sub-total</b>	4172	670	-3502
Gardening Miss Davies					120	15	-105
Public Lighting (St Michaels Gate)					25	0	-25
				<b>Sub-total</b>	145	15	-130
<b>General Administration</b>							
Postage, stationery, printing etc.					100	24	-76
Councillors Expenses					30	0	-30
Insurance					300	356	56
Playground Safety Check					100	159	59
Clerk Remuneration					3735	558	-3177
Audit Fees					110	100	-10
ALCA					60	0	-60
SLCC					60	64	4
Data Protection Act					35	0	-35
Publications and books					50	0	-50
Training etc.					60	0	-60
				<b>Sub-total</b>	4640	1261	-3379
<b>S137 Payments</b>							
VPA					100	0	-100
CPRE					40	0	-40
				<b>Sub-total</b>	140	0	-140
<b>Other Non-recurring Items</b>							
Parish Works (Repairs & Replacements)					2500	0	-2500
Other Works					600	0	-600
Grants					0	0	0
E-mail & website service					60	0	-60
Other Expenditure & expenses					50	0	-50
					3210	0	-3210
				<b>TOTAL PAYMENTS</b>	12307	1946	-10361
<b>Excess of Income over Expenditure</b>					<b>1712</b>	<b>5454</b>	<b>7166</b>
<b>Reclaimable VAT</b>					<b>600</b>	<b>36.64</b>	
<b>Total Gross Payments</b>					<b>12907</b>	<b>1983.12</b>	
<b>Note 1. Payments exclude VAT unless it cannot be re-claimed.</b>							

Councillor .....

Clerk .....

Print Name: **Andreea Imecs**

**Mr. G. Davis**

Dated .....

RFO REPORT – 1<sup>st</sup> June 2020

**BANK RECONCILIATION**  
Financial Year Ending 31<sup>st</sup> March 2021

Prepared by **Mr. Geoffrey Davis** Clerk and Responsible Financial Officer on  
2<sup>nd</sup> June 2020

<b>Balances as per Bank Statements as at 01/06/2020</b>		
Current Account HSBC	10,320.64	
Deposit Account Bath Building Society	9,314.73	
Deposit Account Bath Building Society - Miss Davies	12,724.54	
		32,359.91
<b>LESS</b> Un-presented cheques: (inc. VAT)		
Sub Total		0.00
<b>PLUS</b> Unpresented Credits		
Sub Total		0.00
<b>Net Balance as at 1st May 2020</b>		<b>32,359.91</b>
<b>The net balance reconciles to the Cash Book (receipts and payments account) for the year, as follows:-</b>		
<b>CASH BOOK</b>		
<b>Opening Balance 01/04/2020</b>		
Current Account HSBC	4,903.53	
Deposit Account Bath Building Society	9,314.73	
Deposit Account Bath Building Society - Miss Davies	12,724.54	
		26,942.80
Plus Receipts in the year		7,400.23
		34,343.03
Less Payments in the year		1,983.12
<b>Closing Balance per cash book (receipts and payments book) on 01/05/2020</b>		<b>32,359.91</b>

Councillor .....

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1. The first Parish Precept payment of £3,984 for 2019-2020 has been received.
2. The Village Cleaning Agency Payment – Transitional Funding of £1066.23 has been received.
3. The Grant of £2,000 from Monkton Combe Scholl towards the cost of the railings for Miss Davies Garden has been received.

### Section 137 Payments for Approval in the coming Year – Estimated values from Budget.

Valley Parishes Alliance	£100.00
Council for the Preservation of Rural England (CPRE)	£40.00

### Receipts since meeting on 2nd March 2020

7	Bath Building Society	Interest - BIBS Miss Davies Account	£95.30
8	Bath Building Society	Interest - BIBS Miss Davies Account	£69.76
1	B&NES Council	Precept Payment Apr 20	£4,334.00
2	B&NES Council	Parish Sweeper Agency Payment	£1,066.23
3	Monkton Combe School	Grant towards cost of Miss Davies Garden Railings	£2,000.00

### Payments approved as standing payments or at meeting on 2nd March 2020 which have now been made.

NDR	B&NES	Business Rate - Car park	0.00
14:49:59	ALCA	Subscription 2020-21	58.14
DD-ICO	Information Commissioners Office	Data Protection Registration 2020-2021	35.00
17:44:39	Mr G Davis	Parish Clerk 1/03 to 04/04/20	278.80
14:54:22	Mike Newton	Amazon Barrier tape	7.37
17:46:29	HMRC	Month 12 Paye	69.80
SO-Apr	Ian Croker	Village Cleaning	305.18
16:05:58	Mr. G. Davis	Zoom Std Pro Monthly	14.39
NDR 20-21	B&NES	Non Dometic Rate Bill 2020/21 Car Park	0.00
17:21:51	Mr G Davis	Parish Clerk 5/04 to 2/05/20	223.28
17:23:53	HMRC	Month 1 Paye	55.60
SO-May	Ian Croker	Village Cleaning	305.18
15:11:06	Jeff Avis Gdn Svcs	Car park & Miss Davies April 2020	75.00
16:42:52	SLCC	Clerk - Membership renewal-MCPC	64.26
20:43:07	Came& Company	Parish Council Insurance Renewal	355.94
13:48:26	B&NES Council	Playground Inspections 2019	191.02
12:19:42	Mr. G. Davis	Zoom Std Pro Monthly	14.39
11:45:45	Sarah Richardson	Internal Audit Fee	100.00
17:39:19	Mr G Davis	Parish Clerk 3/05 to 30/05/20	223.08
17:37:10	HMRC	Month 2 Paye	55.80
SO-June	Ian Croker	Village Cleaning	305.18

### Payments for Approval at Meeting on 9th June 2020

None

Councillor .....

Clerk .....

Print Name: **Andreea Imecs**

**Mr. G. Davis**

Dated .....