

RFO REPORT – 14th September 2020

MONKTON COMBE PARISH COUNCIL				Receipt and Payment Analysis as at :-			01/09/2020	
				Note	Budget 2020/21	Actual to date	Variation from budget	
RECEIPTS								
Precept					8668	4334	-4334	
Local Council Tax Support Grant					0	0	0	
B&NES Agency Services (Village Cleaning)					1066	1066	0	
B&NES Agency Services (Footpath Scheme)					236	0	-236	
Bank Interest MCPC					70	0	-70	
Bank Interest Miss Davies					95	0	-95	
VAT Refund					460	0	-460	
Grants for Village Repairs					0	8982	8982	
Other Grants					0	0	0	
Other Income					0	0	0	
					TOTAL RECEIPTS	10595	14382	3787
PAYMENTS (Ex VAT)				1				
Agency Services								
Village Cleaning					3772	1526	-2246	
Gardening MCPC / Footpath scheme					400	240	-160	
					Sub-total	4172	1766	-2406
Gardening Miss Davies					120	50	-70	
Public Lighting (St Michaels Gate)					25	25	0	
					Sub-total	145	75	-70
General Administration								
Postage, stationery, printing etc.					100	77	-23	
Councillors Expenses					30	0	-30	
Insurance					300	356	56	
Playground Safety Check					100	159	59	
Clerk Remuneration					3735	1464	-2271	
Audit Fees					110	100	-10	
ALCA					60	0	-60	
SLCC					60	64	4	
Data Protection Act					35	0	-35	
Publications and books					50	0	-50	
Training etc.					60	0	-60	
					Sub-total	4640	2220	-2420
S137 Payments								
VPA					100	0	-100	
CPRE					40	36	-4	
					Sub-total	140	36	-104
Other Non-recurring Items								
Parish Works (Repairs & Replacements)					2500	7515	5015	
Other Works					600	0	-600	
Grants					0	0	0	
E-mail & website service					60	0	-60	
Other Expenditure & expenses					50	0	-50	
					3210	7515	4305	
					TOTAL PAYMENTS	12307	11612	-695
Excess of Income over Expenditure					1712	2770	4482	
Reclaimable VAT					600	1550.18		
Total Gross Payments					12907	13162.28		
Note 1. Payments exclude VAT unless it cannot be re-claimed.								

Councillor

Clerk

Print Name: **Andrea Imecs**

Mr. G. Davis

Dated

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BANK RECONCILIATION
Financial Year Ending 31st March 2021

Prepared by **Mr. Geoffrey Davis** Clerk and Responsible Financial Officer on
8th September 2020

Balances as per Bank Statements as at 01/09/2020	
Current Account HSBC	6,122.98
Deposit Account Bath Building Society	9,314.73
Deposit Account Bath Building Society - Miss Davis	12,724.54
	<hr/> 28,162.25
LESS Un-presented cheques: (inc. VAT)	
Sub Total	0.00
PLUS Unpresented Credits	
Sub Total	0.00
Net Balance as at 1st September 2020	<hr/> 28,162.25
 The net balance reconciles to the Cash Book (receipts and payments account) for the year, as follows:-	
CASH BOOK	
Opening Balance 01/04/2020	
Current Account HSBC	4,903.53
Deposit Account Bath Building Society	9,314.73
Deposit Account Bath Building Society - Miss Davis	12,724.54
	<hr/> 26,942.80
Plus Receipts in the year	<hr/> 14,381.73
	<hr/> 41,324.53
Less Payments in the year	<hr/> 13,162.28
Closing Balance per cash book (receipts and payments book) on 01/09/2020	<hr/> 28,162.25

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1. The Grant of £500 from Ward Cllr Neil Butters CEF Grant towards the cost of the railings for Miss Davies Garden has been received.
2. A Grant of £6,481.50 towards the cost of the Village Hall new water supply through the parish Council Car Park has been received.

3. The Public Sector Pay Awards, delayed by the Covid-19 pandemic, have now been published.

The Parish Clerk is on SCP 6, and the pay rate is increased from £9.96 per hour to £10.24. This represents an annual increase of £101.92 for the 7 hour working week. The award is back dated to 1st April 2020, so back pay of £41.16 would be due on the five months worked so far.

The Parish Sweeper is on SCP 3, and the pay rate is increased from £9.39 per hour to £9.65. This represents an annual increase of £101.40 for the 7.5 hour working week. The award is back dated to 1st April 2020, so back pay of £42.25 would be due on the five months worked so far.

The Parish Council is asked to approve the Pay Increases and Back payments.

4. ALCA have indicated that they wish to increase the subscriptions Parish and Town Councils pay. The reason for this increase is because the Treasurers role is currently fulfilled on a voluntary basis and it should be a paid role. They have indicated that a salary of £13,000 would be paid for the role. ALCA have been asked to justify this salary by providing a job description.

Previous correspondence indicated a 10% increase each year for the next three years. This represents an increase of about £4 each year. However, at the most recent ALCA meeting it was revealed that they are planning a 30% increase each year instead, which will more than double the £38.77 currently paid.

No updated briefing has been received to explain the new increase. I hope to have such by the time of the meeting.

The 30% increase is likely to mean a number of Councils may leave ALCA, particularly larger ones like Keynsham for whom this represent a very significant increase, making ALCA non-viable.

The Council is asked to direct the clerk on how to vote when the Resolution to Increase the subs is brought to the ALCA AGM, and to consider if it is happy to pay the increased subs or to allow membership of ALCA to lapse.

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Receipts since meeting on 9th June 2020

4	B&NES Council	Ward Cllr CEF Grant - Miss Davis Garden Railings	£500.00
5	Village Hall	Grant towards cost of New water Supply	£6,481.50

Payments approved as standing payments or at meeting on 9th June 2020 which have now been made.

14:57:25	Jeff Avis Gdn Svcs	Car park & Miss Davies June 2020	115.00
15:04:30	Mr G Davis	Parish Clerk 31/05 to 27/06/20	223.08
19:27:36	Fenland Leisure Ltd	Replacement Handles - Bungs	39.96
15:06:58	HMRC	Month 3 Paye	55.80
SO-July	Ian Croker	Village Cleaning	305.18
11:11:24	Wessex Water Svcs Ltd	Connection Charge new main to Village Hall	2808.00
16:09:53	Mr G Davis	Exps Print Cartridge	63.50
12:26:00	Mr G Davis	Parish Clerk 28/06 to 25/07/20	223.08
16:11:30	St Michaels Church	Gate Light 2019-20 Electricity	25.00
12:27:27	HMRC	Month 4 Paye	55.80
SO-Aug	Ian Croker	Village Cleaning	305.18
18:02:43	Jeff Avis	Car park & Miss Davies Aug 2020	100.00
17:04:47	Mr G Davis	Parish Clerk 26/07 to 29/08/20	278.80
17:07:31	HMRC	Month 5 Paye	69.80
10:59:29	Erwood & Morris Ltd	Village Hall New Water Supply	6169.80
SO-Sept	Ian Croker	Village Cleaning	305.18
DD-CPRE	CPRE	Annual Subscription 2020-21	36.00

Payments for Approval at Meeting on 14th September 2020

GPM Hotels	Repainting Telephone Box	£250.00
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Councillor

Clerk

Print Name: **Andreea Imecs**

Mr. G. Davis

Dated