

## RFO REPORT – 17<sup>th</sup> November 2020

MONKTON COMBE PARISH COUNCIL				Receipt and Payment Analysis as at :-			01/11/2020
				Note	Budget 2020/21	Actual to date	Variation from budget
<b>RECEIPTS</b>							
Precept					8668	8668	0
Local Council Tax Support Grant					0	0	0
B&NES Agency Services (Village Cleaning)					1066	1066	0
B&NES Agency Services (Footpath Scheme)					236	0	-236
Bank Interest MCPC					70	0	-70
Bank Interest Miss Davies					95	0	-95
VAT Refund					460	0	-460
Grants for Village Repairs					0	8982	8982
Other Grants					0	0	0
Other Income					0	50	50
<b>TOTAL RECEIPTS</b>					<b>10595</b>	<b>18766</b>	<b>8171</b>
<b>PAYMENTS (Ex VAT)</b>				1			
<b>Agency Services</b>							
Village Cleaning					3772	2195	-1577
Gardening MCPC / Footpath scheme					400	320	-80
<b>Sub-total</b>					<b>4172</b>	<b>2515</b>	<b>-1657</b>
Gardening Miss Davies					120	70	-50
Public Lighting (St Michaels Gate)					25	25	0
<b>Sub-total</b>					<b>145</b>	<b>95</b>	<b>-50</b>
<b>General Administration</b>							
Postage, stationery, printing etc.					100	77	-23
Councillors Expenses					30	0	-30
Insurance					300	356	56
Playground Safety Check					100	342	242
Clerk Remuneration					3735	2150	-1585
Audit Fees					110	100	-10
ALCA					60	0	-60
SLCC					60	64	4
Data Protection Act					35	0	-35
Publications and books					50	0	-50
Training etc.					60	0	-60
<b>Sub-total</b>					<b>4640</b>	<b>3089</b>	<b>-1551</b>
<b>S137 Payments</b>							
VPA					100	0	-100
CPRE					40	36	-4
<b>Sub-total</b>					<b>140</b>	<b>36</b>	<b>-104</b>
<b>Other Non-recurring Items</b>							
Parish Works (Repairs & Replacements)					2500	7515	5015
Other Works					600	3450	2850
Grants					0	0	0
E-mail & website service					60	50	-10
Other Expenditure & expenses					50	0	-50
					3210	11015	7805
<b>TOTAL PAYMENTS</b>					<b>12307</b>	<b>16750</b>	<b>4443</b>
<b>Excess of Income over Expenditure</b>					<b>1712</b>	<b>2015</b>	<b>3727</b>
<b>Reclaimable VAT</b>					<b>600</b>	<b>2286.68</b>	
<b>Total Gross Payments</b>					<b>12907</b>	<b>19037.12</b>	
<b>Note 1. Payments exclude VAT unless it cannot be re-claimed.</b>							

Councillor .....

Clerk .....

Print Name: **Andrea Imecs**

**Mr. G. Davis**

Dated: **17/11/2020**

**RFO REPORT – 17<sup>th</sup> November 2020**

**BANK RECONCILIATION**  
**Financial Year Ending 31<sup>st</sup> March 2021**

Prepared by **Mr. Geoffrey Davis** Clerk and Responsible Financial Officer on  
**9<sup>th</sup> November 2020**

<b>Balances as per Bank Statements as at 01/11/2020</b>	
Current Account HSBC	4,632.14
Deposit Account Bath Building Society	9,314.73
Deposit Account Bath Building Society - Miss Davis	12,724.54
	<hr/> 26,671.41
<b>LESS</b> Un-presented cheques: (inc. VAT)	
Sub Total	0.00
<b>PLUS</b> Unpresented Credits	
Sub Total	0.00
<b>Net Balance as at 1st November 2020</b>	<hr/> <b>26,671.41</b>
 <b>The net balance reconciles to the Cash Book (receipts and payments account) for the year, as follows:-</b>	
<b>CASH BOOK</b>	
<b>Opening Balance 01/04/2020</b>	
Current Account HSBC	4,903.53
Deposit Account Bath Building Society	9,314.73
Deposit Account Bath Building Society - Miss Davis	12,724.54
	<hr/> 26,942.80
Plus Receipts in the year	<hr/> 18,765.73
	<hr/> 45,708.53
Less Payments in the year	<hr/> 19,037.12
	<hr/> 26,671.41
<b>Closing Balance per cash book (receipts and payments book) on 01/11/2020</b>	<hr/> <b>26,671.41</b>

Councillor .....

Clerk .....

Print Name: **Andreea Imecs**

**Mr. G. Davis**

Dated: **17/11/2020**

## RFO REPORT – 17<sup>th</sup> November 2020

1. The second Precept Payment from B&NES of £4,334 has been received
2. The payment for Miss Davis Garden Railings of £3120 (not incl. the VAT) has been made. Grants of £2,000 were made from the school and £500 from Ward Cllr. Neil Butters Community Empowerment Fund. This leaves a balance of £620 which will be transferred from the Miss Davis Garden Reserve Account, as agreed at the January 6<sup>th</sup> 2020 meeting (Minute Ref 331). The cost of maintaining the garden in 2019-2020 of £125 will also be transferred, but less £50 received as the TrueSpeed wayleave payment. A net transfer of £695 from the Miss Davies Account to the Parish Council current account.
3. ALCA approved the resolution to increase the subscriptions at their AGM. Only eight councils objected, with 42 in favour. We will need to see if those eight leave ALCA. The estimated subscription for next year is £70.36, up from £58.14 this year a £12.22 increase. So hardly an issue for Monkton Combe, unless ALCA loose the larger councils.

### Receipts since meeting on 14th September 2020

6	B&NES Council	Precept Payment Oct 20	£4,334.00
7	Truespeed	BRF288 Miss Davis Garden Wayleave	£50.00

### Payments approved as standing payments or at meeting on 14th September 2020 which have now been made.

SO-Sept	Ian Croker	Village Cleaning	305.18
DD-CPRE	CPRE	Annual Subscription 2020-21	36.00
17:09:19	Derek Wighton	Expenses - Phone Box	87.58
11:33:41	GPM Hotels	Re-Painting of Phone Box	300.00
16:41:55	Mr G Davis	Parish Clerk 30/08 to 26/09/20	262.28
16:43:29	HMRC	Month 6 Paye	65.60
SO-Oct	Ian Croker	Village Cleaning	355.87
15:11:07	Jeff Avis Garden Svcs	Car park & Miss Davies Sept 2020	100.00
15:13:01	Swan Mngmt Svcs	Website Hosting & Maintenance	60.00
14:36:59	Michael wareham	Expenses - PhoneBox Light	8.29
20:01:09	C & R Fencing Ltd	Fencing Miss Davis Garden	3744.00
14:15:21	B&NES Council	Playarea Inspections 2020	219.19
17:20:18	Mr G Davis	Parish Clerk 27/09 to 31/10/20	286.80
17:21:59	HMRC	Month 7 Paye	71.60
SO-Nov	Ian Croker	Village Cleaning	313.63

### Payments for Approval at Meeting on 17th November 2020

None

Councillor .....

Clerk .....

Print Name: **Andreea Imecs**

**Mr. G. Davis**

Dated: 17/11/2020