

RFO REPORT – 25th January 2021

MONKTON COMBE PARISH COUNCIL				Receipt and Payment Analysis as at :-			01/01/2021
				Note	Budget 2020/21	Actual to date	Variation from budget
RECEIPTS							
Precept					8668	8668	0
Local Council Tax Support Grant					0	0	0
B&NES Agency Services (Village Cleaning)					1066	1066	0
B&NES Agency Services (Footpath Scheme)					236	0	-236
Bank Interest MCPC					70	0	-70
Bank Interest Miss Davies					95	0	-95
VAT Refund					460	2479	2019
Grants for Village Repairs					0	8982	8982
Other Grants					0	0	0
Other Income					0	50	50
				TOTAL RECEIPTS	10595	21245	10650
PAYMENTS (Ex VAT)							
Agency Services				1			
Village Cleaning					3772	2823	-949
Gardening MCPC / Footpath scheme					400	320	-80
				Sub-total	4172	3143	-1029
Gardening Miss Davies					120	70	-50
Public Lighting (St Michaels Gate)					25	25	0
				Sub-total	145	95	-50
General Administration							
Postage, stationery, printing etc.					100	77	-23
Councillors Expenses					30	0	-30
Insurance					300	356	56
Playground Safety Check					100	342	242
Clerk Remuneration					3735	2724	-1011
Audit Fees					110	100	-10
ALCA					60	0	-60
SLCC					60	64	4
Data Protection Act					35	0	-35
Publications and books					50	0	-50
Training etc.					60	0	-60
				Sub-total	4640	3663	-977
S137 Payments							
VPA					100	0	-100
CPRE					40	36	-4
				Sub-total	140	36	-104
Other Non-recurring Items							
Parish Works (Repairs & Replacements)					2500	7515	5015
Other Works					600	3450	2850
Grants					0	0	0
E-mail & website service					60	50	-10
Other Expenditure & expenses					50	0	-50
					3210	11015	7805
				TOTAL PAYMENTS	12307	17951	5644
Excess of Income over Expenditure					1712	3294	5006
Reclaimable VAT					600	2286.68	
Total Gross Payments					12907	20237.82	
Note 1. Payments exclude VAT unless it cannot be re-claimed.							

Councillor

Clerk

Councillor

Clerk

Print Name: **Andreea Imecs**

Mr. G. Davis

Dated: **25/01/2021**

RFO REPORT – 25th January 2021

BANK RECONCILIATION
Financial Year Ending 31st March 2021

Prepared by **Mr. Geoffrey Davis** Clerk and Responsible Financial Officer on
13th January 2021

Balances as per Bank Statements as at 02/01/2021		
Current Account HSBC	6,918.98	
Deposit Account Bath Building Society	9,314.73	
Deposit Account Bath Building Society - Miss Davis	12,029.54	
		<u>28,263.25</u>
LESS Un-presented cheques: (inc. VAT)		
SO-Jan Ian Croker Village Cleaning	313.63	
Sub Total		313.63
PLUS Unpresented Credits		
Sub Total		0.00
Net Balance as at 1st January 2021		<u>27,949.62</u>
The net balance reconciles to the Cash Book (receipts and payments account) for the year, as follows:-		
CASH BOOK		
Opening Balance 01/04/2020		
Current Account HSBC	4,903.53	
Deposit Account Bath Building Society	9,314.73	
Deposit Account Bath Building Society - Miss Davis	12,724.54	
		<u>26,942.80</u>
Plus Receipts in the year		<u>21,244.64</u>
		48,187.44
Less Payments in the year		<u>20,237.82</u>
Closing Balance per cash book (receipts and payments book) on 01/01/2021		<u>27,949.62</u>

Councillor

Clerk

Print Name: **Andreea Imecs**

Mr. G. Davis

Dated: **25/01/2021**

RFO REPORT – 25th January 2021

1. The VAT Reclaim of VAT Paid from 1st October 2019 to 1st October 2020 has been made and received for the sum of £2478.91.
2. It has been noticed the Public Rights of way – Vegetation Agency Payment had not been received. This £240.65 has now been invoiced and payment has been received, but not in these accounts.

Receipts since meeting on 17th November 2020

8	HMRC VTR	Vat Reclaim 2019-20	£2,478.91
---	----------	---------------------	-----------

Payments approved as standing payments or at meeting on 17th November 2020 which have now been made.

13:31:18	Mr G Davis	Parish Clerk 1/11 to 28/11/20	229.32
13:34:09	HMRC	Month 8 Paye	57.40
SO-Dec	Ian Croker	Village Cleaning	313.63
15:04:17	Mr G Davis	Parish Clerk 29/11 to 26/12/20	229.52
15:06:09	HMRC	Month 9 Paye	57.20
SO-Jan	Ian Croker	Village Cleaning	313.63

Payments for Approval at Meeting on 25th January 2020

None

Councillor

Clerk

Print Name: **Andreea Imecs**

Mr. G. Davis

Dated: 25/01/2021