

## Accounts for Year ending – 31<sup>st</sup> March 2019

### Financial Year Ending 31<sup>st</sup> March 2019

Prepared by **Mr. Geoffrey Davis**

Clerk and Responsible Financial Officer on **1<sup>st</sup> May 2019**

| <b>MONKTON COMBE PARISH COUNCIL</b>                                 |  |  |  | <b>Receipt and Payment Analysis as at :-</b> |                       |                   |                          | <b>01/04/2019</b> |
|---|--|--|--|--|-----------------------|-------------------|--------------------------|-------------------|
|   |  |  |  | Note   | Budget<br>2018/19     | Actual<br>to date | Variation<br>from budget |                   |
| <b>RECEIPTS</b>   |  |  |  |  |                       |                   |                          |                   |
| Precept   |  |  |  |  | 7268                  | 7268              | 0                        |                   |
| Local Council Tax Support Grant                                     |  |  |  |  | 30                    | 30                | 0                        |                   |
| B&NES Agency Services (Village Cleaning)                            |  |  |  |  | 3200                  | 3263              | 63                       |                   |
| B&NES Agency Services (Footpath Scheme)                             |  |  |  |  | 230                   | 231               | 1                        |                   |
| Bank Interest MCPC  |  |  |  |  | 50                    | 69                | 19                       |                   |
| Bank Interest Miss Davies   |  |  |  |  | 75                    | 95                | 20                       |                   |
| VAT Refund  |  |  |  |  | 70                    | 3261              | 3191                     |                   |
| Grants for Village Repairs  |  |  |  |  | 0                     | 14819             | 14819                    |                   |
| Other Grants  |  |  |  |  | 0                     | 0                 | 0                        |                   |
| Other Income  |  |  |  |  | 0                     | 0                 | 0                        |                   |
|   |  |  |  |  | <b>TOTAL RECEIPTS</b> | <b>10923</b>      | <b>29035</b>             | <b>18112</b>      |
| <b>PAYMENTS (Ex VAT)</b>  |  |  |  |  |                       |                   |                          |                   |
|   |  |  |  | 1  |                       |                   |                          |                   |
| <b>Agency Services</b>  |  |  |  |  |                       |                   |                          |                   |
| Village Cleaning  |  |  |  |  | 3100                  | 3706              | 606                      |                   |
| Gardening MCPC / Footpath scheme                                    |  |  |  |  | 350                   | 370               | 20                       |                   |
|   |  |  |  |  | <b>Sub-total</b>      | <b>3450</b>       | <b>4076</b>              | <b>626</b>        |
| Gardening Miss Davies   |  |  |  |  | 200                   | 100               | -100                     |                   |
| Public Lighting (St Michaels Gate)                                  |  |  |  |  | 25                    | 50                | 25                       |                   |
|   |  |  |  |  | <b>Sub-total</b>      | <b>225</b>        | <b>150</b>               | <b>-75</b>        |
| <b>General Administration</b>                                       |  |  |  |  |                       |                   |                          |                   |
| Postage, stationery, printing etc.                                  |  |  |  |  | 100                   | 103               | 3                        |                   |
| Councillors Expenses  |  |  |  |  | 30                    | 0                 | -30                      |                   |
| Insurance   |  |  |  |  | 280                   | 286               | 6                        |                   |
| Playground Safety Check   |  |  |  |  | 100                   | 0                 | -100                     |                   |
| Clerk Remuneration  |  |  |  |  | 2800                  | 3611              | 811                      |                   |
| Audit Fees  |  |  |  |  | 100                   | 104               | 4                        |                   |
| ALCA  |  |  |  |  | 60                    | 56                | -4                       |                   |
| SLCC  |  |  |  |  | 50                    | 47                | -3                       |                   |
| Data Protection Act   |  |  |  |  | 35                    | 35                | 0                        |                   |
| Publications and books  |  |  |  |  | 50                    | 0                 | -50                      |                   |
| Training etc.   |  |  |  |  | 50                    | 0                 | -50                      |                   |
|   |  |  |  |  | <b>Sub-total</b>      | <b>3655</b>       | <b>4242</b>              | <b>587</b>        |
| <b>S137 Payments</b>  |  |  |  |  |                       |                   |                          |                   |
| VPA   |  |  |  |  | 100                   | 100               | 0                        |                   |
| CPRE  |  |  |  |  | 40                    | 36                | -4                       |                   |
|   |  |  |  |  | <b>Sub-total</b>      | <b>140</b>        | <b>136</b>               | <b>-4</b>         |
| <b>Other Non-recurring Items</b>                                    |  |  |  |  |                       |                   |                          |                   |
| Parish Works (Repairs & Replacements)                               |  |  |  |  | 4500                  | 429               | -4071                    |                   |
| Other Works   |  |  |  |  | 1600                  | 16673             | 15073                    |                   |
| Grants  |  |  |  |  | 0                     | 0                 | 0                        |                   |
| E-mail & website service  |  |  |  |  | 60                    | 50                | -10                      |                   |
| Other Expenditure & expenses  |  |  |  |  | 50                    | 0                 | -50                      |                   |
|   |  |  |  |  | 6210                  | 17152             | 10942                    |                   |
|   |  |  |  |  | <b>TOTAL PAYMENTS</b> | <b>13680</b>      | <b>25756</b>             | <b>12076</b>      |
| <b>Excess of Income over Expenditure</b>                            |  |  |  |  | <b>2757</b>           | <b>3279</b>       | <b>6036</b>              |                   |
| <b>Reclaimable VAT</b>  |  |  |  |  | 70                    | 3378.65           |                          |                   |
| <b>Total Gross Payments</b>   |  |  |  |  | 13750                 | 29134.96          |                          |                   |
| <b>Note 1. Payments exclude VAT unless it cannot be re-claimed.</b> |  |  |  |  |                       |                   |                          |                   |

Councillor .....

Clerk .....

Print Name: .....

**Mr. G. Davis**

Dated .....

**Accounts for Year ending – 31<sup>st</sup> March 2019**

**BANK RECONCILIATION**

|   |           |                  |
|---|-----------|------------------|
| <b>Balances as per Bank Statements as at 01/04/2019</b>   |           |                  |
| Current Account HSBC  | 4,347.64  |                  |
| Deposit Account Bath Building Society   | 9,244.97  |                  |
| Deposit Account Bath Building Society - Miss Davies   | 12,629.24 |                  |
|   |           | 26,221.85        |
| <b>LESS Un-presented cheques: (inc. VAT)</b>  |           |                  |
| Sub Total   |           | 0.00             |
| <b>PLUS Unpresented Credits</b>   |           |                  |
| Sub Total   |           | 0.00             |
| <b>Net Balance as at 1st April 2019</b>   |           | <b>26,221.85</b> |
| <b>The net balance reconciles to the Cash Book (receipts and payments account) for the year, as follows:-</b> |           |                  |
| <b>CASH BOOK</b>  |           |                  |
| <b>Opening Balance 01/04/2017</b>   |           |                  |
| Current Account HSBC  | 4,495.78  |                  |
| Deposit Account Bath Building Society   | 9,175.91  |                  |
| Deposit Account Bath Building Society - Miss Davies   | 12,649.64 |                  |
|   |           | 26,321.33        |
| Plus Receipts in the year   |           | 29,035.48        |
|   |           | 55,356.81        |
| Less Payments in the year   |           | 29,134.96        |
| <b>Closing Balance per cash book (receipts and payments book) on 01/04/2019</b>                               |           | <b>26,221.85</b> |

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