

**RFO REPORT – 1<sup>st</sup> March 2017**

<b>MONKTON COMBE PARISH COUNCIL</b>			<b>Receipt and Payment Analysis as at :-</b>				<b>01/03/2017</b>	
				Note	Budget 2016/17	Actual to date	Variation from budget	
<b>RECEIPTS</b>								
Precept					6450	6450	0	
Local Council Tax Support Grant					90	90	0	
B&NES Agency Services (Village Cleaning)					3050	2875	-175	
B&NES Agency Services (Footpath Scheme)					230	225	-5	
Bank Interest MCPC					40	17	-23	
Bank Interest Miss Davies					100	68	-32	
VAT Refund					550	110	-440	
Grants for Village Repairs					0	0	0	
Other Grants					0	0	0	
Other Income					0	0	0	
					<b>TOTAL RECEIPTS</b>	10510	9834	-676
<b>PAYMENTS (Ex VAT)</b>				1				
<b>Agency Services</b>								
Village Cleaning					3100	2790	-310	
Gardening MCPC / Footpath scheme					350	390	40	
					<b>Sub-total</b>	3450	3180	-270
Gardening Miss Davies					200	105	-95	
Public Lighting (St Michaels Gate)					50	25	-25	
					<b>Sub-total</b>	250	130	-120
<b>General Administration</b>								
Postage, stationery, printing etc.					150	360	210	
Councillors Expenses					30	6	-24	
Insurance					265	274	9	
Playground Safety Check					200	0	-200	
Clerk Remuneration					2850	2694	-156	
Audit Fees					200	180	-20	
ALCA					60	0	-60	
SLCC					55	48	-7	
Data Protection Act					35	0	-35	
Publications and books					50	0	-50	
Training etc.					50	0	-50	
					<b>Sub-total</b>	3945	3561	-384
<b>S137 Payments</b>								
VPA					100	100	0	
CPRE					40	36	-4	
					<b>Sub-total</b>	140	136	-4
<b>Other Non-recurring Items</b>								
Parish Works (Repairs & Replacements)					500	36	-464	
Other Works					200	50	-150	
Grants					100	0	-100	
E-mail & website service					60	0	-60	
Other Expenditure & expenses					50	50	0	
					910	136	-774	
					<b>TOTAL PAYMENTS</b>	8695	7143.78	-1551.22
<b>Excess of Income over Expenditure</b>					1815	2690	875	
<b>Reclaimable VAT</b>					450	119		
<b>Total Gross Payments</b>					9145	7262.42		
<b>Note 1. Payments exclude VAT unless it cannot be re-claimed.</b>								

Councillor .....

Clerk .....

Print Name: .....

**Mr. G. Davis**

Dated .....

**RFO REPORT – 1<sup>st</sup> March 2017**

**BANK RECONCILIATION**  
**Financial Year Ending 31<sup>st</sup> March 2017**

Prepared by **Mr. Geoffrey Davis** Clerk and Responsible Financial Officer on  
**10<sup>th</sup> March 2017**

<b>Balances as per Bank Statements as at 02/03/2017</b>	
Current Account HSBC	7,726.61
Deposit Account Bath Building Society	3,136.88
Deposit Account Bath Building Society - Miss Davies	12,665.29
	<u>23,528.78</u>
<b>LESS</b> Un-presented cheques: (inc. VAT)	
Sub Total	0.00
<b>PLUS</b> Unpresented Credits	
Sub Total	0.00
<b>Net Balance as at 2nd March 2017</b>	<u><b>23,528.78</b></u>
<b>The net balance reconciles to the Cash Book (receipts and payments account) for the year, as follows:-</b>	
<b>CASH BOOK</b>	
<b>Opening Balance 01/04/2016</b>	
Current Account HSBC	5,239.71
Deposit Account Bath Building Society	3,120.06
Deposit Account Bath Building Society - Miss Davies	12,597.37
	<u>20,957.14</u>
Plus Receipts in the year	<u>9,834.06</u>
	30,791.20
Less Payments in the year	<u>7,262.42</u>
<b>Closing Balance per cash book (receipts and payments book) on 02/03/2017</b>	<u><b>23,528.78</b></u>

Councillor .....

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**RFO REPORT – 1<sup>st</sup> March 2017**

1. The Parish Precept of £6268 for 2017-2018 has been approved and payment will be received in 5<sup>th</sup> April and 2<sup>nd</sup> October 2017.

Receipts since meeting on 16th January 2017.			
16	B&NES Council	Agency Services January 2017	£261.33
17	B&NES Council	Agency Services January 2017	£261.33

Payments approved as standing payments or at meeting on 16th January 2017 which have now been made.			
16:33:18	Jeff Avis	Car Park and Miss Davies Garden	120.00
17:13:52	Mr. G. Davis	Parish Clerk 1/01/17 - 28/01/2017	171.38
17:16:03	HMRC	Month 10 PAYE	42.80
SO-Feb	Ian Croker	Village Cleaning	253.67
09:23:04	Mr. G. Davis	Parish Clerk 29/1 - 25/2/2017	171.38
09:24:51	HMRC	Month 11 PAYE	42.80
SO-Mar	Ian Croker	Village Cleaning	253.67

Councillor .....

Clerk .....

Print Name: .....

**Mr. G. Davis**

Dated .....