

MONKTON COMBE PARISH COUNCIL**Minutes of the Parish Council Meeting****Held in the Village Hall on 11th November 2019 at 7.30pm**

		Parish Council Members Present: Cllr. Lyn Alvis, Cllr. James Bradby, Cllr. Adelle Brenner, Cllr Gavin Douglas, Cllr. Andreea Imecs , Cllr. Mike Wareham, Cllr Des Wighton, Mr. Geoff Davis – Clerk. Others Present: Ward Cllr. Neil Butters for part of the meeting.	
1	280	To receive apologies for absence –	
2	281	Declarations of interest and dispensations – None.	
3	282	Confidential Matters - None	
4	283	Minutes of Parish Council meeting held on 9th September 2019 approved and signed by the Chairman.	
5		Financial Matters	
	284	RFO Report and Payments for Approval - The RFO Report was received, noted and signed by the clerk and Cllr. Andreea Imecs.	
	285	Bank Balances as at 01.11.2019	
		Current	£9,302.30
		Bath Building Society	£9,244.97
		Bath Building Society (Miss Davis)	£12,629.24
	286	Receipts since meeting on 9th September 2019	
		4	B&NES COUNCIL
			Parish Precept April 2019 Part 2
			£3,984.00
		5	HMRC
			VAT Re-Claim 01/10/18 - 30/09/19
			£233.09
	287	Payments approved as standing payments or at meeting on 9th September 2019 which have now been made.	
		17:24:41	PKF Littlejohn LLP
			External Audit Fee
			240.00
		12:33:10	Mr G Davis
			Parish Clerk 1/9 to 28/9/19
			223.08
		12:35:16	Mr G Davis
			Expenses - Print Cartridge
			49.98
		12:36:54	HMRC
			Month 6 Paye
			55.80
		SO-OCT	Ian Croker
			Village Cleaning
			305.18
		16:37:44	Swan Mngmnt Svces
			Website 2019-20
			60.00
		14:04:09	Jeff Avis Gdn Svcs
			Car park & Miss Davies Oct 2019
			75.00
		16:20:05	Mr G Davis
			Parish Clerk 29/9 to 26/10/19
			223.08
		16:54:56	St Michaels Church
			Gate Light 2018-19
			25.00
		16:22:17	HMRC
			Month 7 Paye
			55.80
		SO-NOV	Ian Croker
			Village Cleaning
			305.18
	288	Payments for Approval at Meeting on 11th November 2019 – None	
	289	HSBC Bank Account – Receipt of Notice of Account Closure letter - HSBC Bank Safeguarding Department has sent the Parish Council a Notice of Closure for the Current Account as at 27th December 2019. The reason being that the Parish Council needed to provide information to the Safeguarding Team. This information has been provided by the clerk on two separate occasions, but the Bank has not yet processed it. Following a number of telephone calls, it has been established that HSBC acknowledge receipt of the information, have no intention of closing the account, and such letters are issued automatically because HSBC has yet to process the information. The clerk has received verbal confirmation of the above and an apology in the most recent phone call and has been told to wholly ignore any further such letters. Nonetheless as it was a formal letter sent by registered post, the Council cannot accept any risk that the current account could be summarily closed, thus preventing the Council from carrying out its legal duties for residents. The clerk was asked to write to the various officers of HSBC and ask that they expedite the resolution of all outstanding issues with the account and confirm in writing that they have done so. This to include a written acknowledgement that the account will not be closed. Should satisfactory response not be received by 1 st December, the clerk is instructed to establish another current account with another bank.	

Approved and signed Monday 6th January 2020 Chairman

	290	Daily Bill payment Limit and Single Bill Payment Limit changes – One of the outstanding issues with HSBC Bank is that they refused to action the Change of Daily Limit Request made at the last parish Council meeting. The reason given was that the revised mandate, also produced at the previous meeting had not been actioned. The parish Council made another Change of Payment Limit Request, this to be included in the issues to be resolved by HSBC.
6	291 292 293 294 295 296 297 298 299	<p>Parish Matters and Works</p> <p>Migration of monktoncombec.org to new servers – Website and E-mail changes The Parish Council agreed the changeover date of 13th November. Individual Councillors will contact David Bewick for assistance in changing their e-mail account to the new server.</p> <p>Equipment and Facilities – Councillors reports</p> <p>Grit Bins – Cllr. Andreea Imecs reported to the meeting on her inspection of all Grit Bins. The clerk reported that Ward Cllr. Neil Butters was chasing this matter for the whole district. Cllr. Butters confirmed this when he was at the meeting and also drew attention to the provision of a 9th new Gritting Lorry, to make a full fleet. Cllr. Andreea Imecs will report each Grit Bin needing replenishing on FixMyStreet.</p> <p>Village Playground - The chairman reported that works are ongoing and we await Wicksteed to carry out the repair works shortly. The chair will chase them to get a date for the works.</p> <p>Broadband Improvements for Monkton Combe – It was reported that Truespeed have been active nearby in Midford and are expected to commence works in Monkton Combe by the end of November.</p> <p>Neighbourhood Watch – It was reported that due to unforeseen circumstance the Police were unable to attend the recent meeting.</p> <p>Phone Box Church Lane / Mill Lane Junction – It was reported that the glass has been removed and the paint is being stripped off. The weather is holding matters up somewhat.</p> <p>Bus Shelter – Cllr. Mike Wareham reported that the quote is in preparation, and there are a number of rotten timbers that will need to be replaced.</p> <p>Miss Davies Garden – No further progress to report currently, as we await the major winter clearance by Jeff Avis Garden Services. Consideration is being given to green plastic-coated wire fencing for a border to the garden.</p>
7	300 301 302 303 304 305	<p>Planning</p> <p>Applications Received</p> <p>19/03358/FUL - Parcel 3131 Tucking Mill Lane Midford Bath - Provision of hard surface with associated drainage for access (Retrospective) - Revised Information – The Parish Council Re-affirms its previous Objection.</p> <p>19/04379/LBA - School House Monkton Combe School, Church Lane, Monkton Combe, Bath BA2 7HG - Internal and external works to reinstate original front door, repair front entrance stone stoop and alter internal stud wall layout – No Comment</p> <p>PLANNING DECISIONS by B&NES & WILTSHIRE</p> <p>19/03267/FUL - 4 Mount Pleasant, Monkton Combe, Bath BA2 7HW - Partial demolition of existing rear extension and erection of new single storey extension with dormer. PERMITTED</p> <p>Decisions Pending</p> <p>19/03733/FUL - Combe Grove Brassknocker Hill Monkton Combe Bath BA2 7HS - Erection of 2 no. temporary portacabins for office use by apprentices.</p> <p>19/03734/FUL - Combe Grove Brassknocker Hill Monkton Combe Bath BA2 7HS - Erection of 2 no. polytunnels, reconfiguration of car park and associated landscaping works.</p> <p>PLANNING APPEALS - None</p> <p>ENFORCEMENT UPDATE</p> <p>19/00477/UNDEV - 5 Tucking Mill Cottages Tucking Mill Lane Monkton Combe Bath - Alleged unauthorised development. – Officer has visited site and advises No Planning Breach has occurred. However, once works to the main building are complete, further investigation would be needed if the temporary drive is not removed, or the agricultural building is used for accommodation.</p> <p>19/00243/UNDEV - Parcel 3131 Tucking Mill Lane Midford Bath - Creation of hardstanding area and Retrospective Planning Application 19/03358/FUL Revised to which Parish Council has again objected.</p> <p>Other Planning Matters to Report – None</p>

