

**MONKTON COMBE PARISH COUNCIL**

**Minutes of the Interim Parish Meeting held in the Village Hall on 19<sup>th</sup> May 2010 at 9.50 pm**

**Parish Council:** Cllr Kevin Murphy (KLM) (Chairman), Cllr Lyn Alvis (LA),  
 Cllr Alison Bossom (AB), Cllr Ray Franks (RF),  
 Cllr Alison Sturgess-Durden (ASD) Mrs Rachel Willcox (Clerk - outgoing)

**Others Present:** Cllr Neil Butters, Jane Angell (Clerk ) - Incoming

**Note:**

**Due to the extended nature of the preceding Annual Meeting the minutes of the previous meeting 15<sup>th</sup> March 2010 were briefly reviewed for urgent actions with a view to a full review at the subsequent meeting on 16<sup>th</sup> June 2010.**

1 **APOLOGIES:** None

2 **DECLARATIONS OF INTEREST -** None

3 **MINUTES**

Minutes from 15<sup>th</sup> March 2010 were approved and signed by the Chairman.

4 **MATTERS ARISING:**

**Monkton Combe School**

- Traffic in village – The possibility of introducing Community Speed Watch was discussed at length at the Annual Meeting. It was agreed to review feedback from this meeting at the next meeting.
- Music Block: total refurbishment of the music block is the next programmed proposal. Public Consultation prior to application will be undertaken shortly by the School.
- LA* • Other school matters arising to be discussed at next meeting.
- Cllr Alvis noted that recent flyers in the village indicated that Monkton Mill may be closing down and coming on the market shortly. Cllr Alvis to contact Amanda Cracknell (Bursar) to enquire whether they may have plans to acquire it.

*Cllr* **New Councillors**

*NB* Current vacancies have been filled. Cllr Butters agreed to consult B&NES Council Solicitor regarding the quorum required for decision making should the Parish Council increase its numbers to 7 Councillors.

- a. *LA* **Footpath alongside Monkton Combe School / Combe Down Allotments.** Cllr Alvis to monitor.  
*Action carried forward from 15<sup>th</sup> March 2010.*
- b. *LA* **Mount Pleasant Quarry Footpath –** Youth offending team happy to accept work as a project for one of their youth, but no definite date given for when work can be carried out. Ian Croker to clear if work not carried out before 12<sup>th</sup> May  
*Action carried forward to 16<sup>th</sup> June 2010 meeting.*
- c. *LA* **Gate onto Playground –**  
*/KLM* Gate has now been installed but opening inward rather than outwards. *To be reviewed at next meeting.*

Approved and signed 16<sup>th</sup> June 2010: .....

*Chairman: Cllr Kevin Murphy*

- d. **LA** **Signage for Car Park and Playground** – delivered. To be displayed. *To be reviewed at next meeting.*
- e. **KLM** **Mill Leat** – awaiting results of Land Registry search.  
The Chairman reported he had received details. *To be discussed at next meeting.*
- f. **LA** **Fencing on Summer Lane**  
Barbed wire section – Cllr Alvis to email Nick Sperring (B&NES) to chase.  
Fencing further up Summer Lane toward Combe Down – BANES have agreed poor state. They will remove knocked down bollards and replace with new. *To be discussed at next meeting.*
- g. **LA** **Second Bridge (over Midford Brook)** – no works have been carried out yet. Cllr Alvis has been assured work will be carried out. Monitor. *To be discussed at next meeting.*
- h. **AB** **Weir Fundraising** – Opportunities for raising funds and possible project ideas were discussed at the Annual Meeting. *To be discussed at next meeting on 16<sup>th</sup> June 2010.*
- i. **Clerk** **New Councillors** – Clerk to ask Peter Duppa-Millar whether reduction of seats is possible and what the quorum number is for 7 councillors.
- j. **KLM** **Bat Sump** – Chairman advised that some remedial works to the carriageway edge from Shaft Road along to Mount Pleasant had been undertaken and the situation was much improved.
- k. **AB** **Surfaces of Drung** –Innox resurfaced and new kerbstones installed. Thanks to B&NES noted. Add to newsletter. *To be reviewed at next meeting.*
- l. **Brassknocker Hill**  
*Water Runoff*– Cllr Bossom reported a new surface water problem has arisen despite previous repair works that had been undertaken.  
**AB** *Road Signage* - no signage yet installed. Cllr Bossom to chase. *To be reviewed at next meeting.*
- m. **KLM** **Cardboard Collections** - Chairman advised Mount Pleasant had now received blue bags but noted that, as reported at the Annual Meeting a number of residents elsewhere had not. *To be reviewed at next meeting.*
- n. **KLM** **Mapping Seminar**  
The opportunity for a Parish Plan was discussed at the Annual Meeting. Parish mapping, in association with B&NES and Bath Spa University to be reviewed at next meeting in light of general view expressed at Annual Meeting that a Parish Plan may be worth considering. *To be reviewed at next meeting.*
- o. **Phone Box** – Future use as a phone box remains under threat. Ideas were discussed at the preceding Annual Meeting. *To be reviewed.*
- p. **Grit Bins** – awaiting refill. – *All to Monitor*
- q. **ALL** **Schedule of Roles & Responsibilities Document** *to be reviewed at a date to be agreed.*
- r. **RF** **Viaduct Pub** – Cllr Franks had advised the Annual Meeting that the property was being put on the market. *To monitor.*
- s. **Dog at bottom of Church Drung** –Parishioners have made complaints about barking. To be monitored. Clerk to find out information from Dog Warden. *To be reviewed at next meeting.*

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**4 PLANNING**

*Note* **Monks Retreat, Church Lane**

Proposed internal alterations and replacement windows.

Cllrs Murphy and Franks had visited the property and discussed the proposals with the applicants and other Councillors.

It had been RESOLVED to raise No Objections to the applications.

*Note* **Church Farm, Church Lane**

Proposed relocation of tack room previously granted planning consent.

Cllrs Murphy and Franks had visited the property and discussed the proposals with the adjoining owners and other Councillors.

It had been RESOLVED to raise No Objections to the applications.

**Little Dale, Mill Lane Ref: 10/01671/FUL**

**KLM** Retention of mobile home. The Chairman had received the application papers from the Clerk and would circulate to Councillors for comment.

**Planning Protocol & Procedures**

**KLM** The Chairman tabled a draft written proposal for consultation and commenting upon applications received. *To be considered ny the Councillors and discussed at meeting of 16<sup>th</sup> June 2010*

**Cllr NB** The Chairman also made reference to a B&NES Planning Protocol dated December 2004. This was issued to Cllr Butters who agreed to investigate whether an updated version had been produced by the Council.

**5 HIGHWAYS & FOOTPATHS**

Generally covered under matters arising above. *To be reviewed at meeting of 16<sup>th</sup> June 2010.*

**6 CORRESPONDENCE**

None discussed.

**7 CLUSTER / LIASION MEETINGS**

**A Police Parish Forum Meeting (8/3/10)**

*To be reported at next meeting 16 June 2010*

**B Clerk/ Valley Alliance**

**AB** It was RESOLVED to confirm membership for one year at the preceding Annual Meeting.

**C ALCA Group Meeting (18/3/10)**

*To be reported at next meeting 16 June 2010*

**D Forthcoming Meetings:**

- Police Parish Forum Meeting 16/6/10 – Cllr Franks to send apologies
- PACT – 22/3/10 Newton St Loe – *Cllr Alvis to report at next meeting*
- ALCA Group meeting 19/5/20 – *to report at next meeting*

**8 BILLS AND ACCOUNTS**

The NatWest Direct Debit mandate was duly signed by the Clerk and Councillors confirming salary

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payment to transfer to Jane Angell as Clerk commencing 20 May 2010.

Jane Angell was formally appointed as RFO – Responsible Financial Officer for the Parish Council

The Annual return to the year ending 31<sup>st</sup> March 2010 was duly approved and signed for submission to the Auditors.

Payments:

01.04.10	744b	Ian Crocker	Village Cleaning	£241.31
01.04.10	744c	BANES	Car Parking Rates	£ 18.62
28.04.10	744d	Clerk	Salary	£ 83.33
04.05.10	744e	Ian Crocker	Village Cleaning	£241.31
19.05.10	745	Jeff Alvis	Gardening	£ 88.13
19.05.10	746	ALCA	Subscription	£ 53.70
19.05.10	747	Ray Franks	Mileage	£ 25.24
19.05.10	748	Ian Crocker	Strimmer Fuel	£ 6.10
19.05.10	749	Keynsham		
			Welding Playground Work	£150.00
19.05.10	750	Rachel Wilcox	Postage & Downloads	£ 47.77

Receipts:

03.04.10	197	BANES	Precept (part 1)	£1800.00
22.04.10	198		Barclays Interest Arp 10	£1291.35
19.04.10	199	BANES	Village Cleaning	£243.82
06.05.10	200	BANES	Footpath Scheme	£212.83
1.05.10	201	BANES	Village Cleaning	£243.82

**Account Balances at**

Current Account	100.00
Reserve Account (Miss Davis Garden)	2466.61
Reserve Account (MCPC)	7970.75

**RED BOX**

The Box was passed to the Chairman for review and circulation.

The Chairman will review Red Box procedures with new Clerk

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0                    **ANY OTHER BUSINESS**

None

1                    **DATE OF NEXT MEETING**

Wednesday 16<sup>th</sup> June 2010 at 7pm in the Village Hall

There being no further business, the Meeting closed at 11.30pm.

Approved and signed 16<sup>th</sup> June 2010: .....

*Chairman: Cllr Kevin Murphy*