

MONKTON COMBE PARISH COUNCIL

Minutes of the Parish Council Meeting held in the Village Hall on 9th September 2010 at 7pm

Parish Council: Cllr Kevin Murphy (KLM) (Chairman), Cllr Lyn Alvis (LA),
Cllr Alison Bossom (AB), Cllr Alison Sturgess-Durden (ASD)
Mrs Jane Angell Clerk

Others Present: None

1 **APOLOGIES:** Cllr Ray Franks (RF)

2 **DECLARATIONS OF INTEREST –** None

3 **MINUTES**

Minutes from Annual Meeting 19th May 2010 were approved and signed by the Chairman.
Minutes from Normal Meeting 26th July 2010 were approved and signed by the Chairman.

4 **Cotswold Voluntary Warden:** Richard Jones did not attend. Clerk to contact him by phone as believe there may have been a problem with the return email address.

5 **MATTERS ARISING:**

a.

Monkton Combe School

- LA**
 - Traffic in village – The possibility of introducing Community Speed Watch was discussed at length at the Annual Meeting. The general consensus of the Parish Council was that it was not a workable option. Cllr Lyn Alvis has made contact with Monkton School for input / comment but as yet has not received a response. A note from Cllr Butters advised Stephan Chiffer from B&NES organises the installation of a speed check device. *Clerk to contact him to ask for a visit to see if there is a suitable site to locate a VAS (vehicle activated sign) to reinforce the speed limit.*
- Clerk**
- LA**
 - Music Block Planning application: *Discussed under Planning.*
 - Monkton Mill Cllr Alvis contacted Amanda Cracknell (bursar) to enquire whether the School may have plans to acquire it and was advised they are interested.
- LA/
KLM**
 - A liaison meeting with Cllr Murphy and Cllr Alvis is to be set up with Amanda Cracknell in due course. *Cllr Alvis will liaise with secretary to arrange.*

b **ASD Footpath alongside Monkton Combe Prep School / Combe Down Allotments.**

Stuart Ballard of B&NES is discussing a proposal with Monkton School to have the path re-surfaced and bollards installed. Cllr Alvis has spoken to Stuart Ballard who advised this is on the Capital Plan for this year. Advised to speak to Colin Hudson (B&NES) to check that it was on the list. Cllr Alvis has spoken to Colin Hudson who advised that due to cost cutting requirements it cannot be confirmed that this will go ahead as planned. Cllr Sturgess-Durden mentioned that cars have mounted the public path to pass when driving down the private school road. *Cllr Sturgess-Durden will contact the Prep School to ask if they could write a letter to all users of the road to ask them not to drive on the public footpath, and also ask if the path inside the fence on school property could be used by pedestrians at peak times when school traffic is heavy. This pathway is access to the local primary school in Combe Down and used daily by parents with young children.*

Approved and signed 18th October 2010:

Chairman: Cllr Kevin Murphy

- c **LA Gate onto Playground** – The gate now closes properly after Cllr Alvis made an adjustment to the gate
To be monitored.
- d **KLM Mill Leat** – *It was agreed that this item would be revisited by the Parish Council in the spring when it was known what would be happening with the Mill. .*
- e **LA Fencing on Summer Lane- Barbed wire section** – Cllr Alvis to continue to chase Nick Sperring (B&NES) as it is considered a hazard to pedestrians and cyclists.
Fencing further up Summer Lane toward Combe Down – B&NES have agreed this is in a poor state. (Cllr Alvis has also discussed this with Nick Sperring who advised that B&NES Council will remove knock down bollards and replace with new but no further progress as yet. Cllr Alvis has also contacted Cllr Symonds (Combe Down Ward) who will attempt to move this forward.
- f **AB Brassknocker Hill - Road Signage** has been amended at the bottom of the hill and a couple of signs that had been knocked by large vehicles have been straightened out. Some reflective posts have been replaced.
- g **KLM Mapping Seminar / Parish Online** - The opportunity for a Parish Plan was discussed at the Annual Meeting at which those present thought it worth considering Parish mapping, in association with B&NES and Bath Spa University. The Chairman considered ‘Parish Online’ could be a useful tool as would be possible to add the position of such items as grit bins, signage and benches etc in the village which could be numbered for easy reference. A link from the Monkton Combe website may be possible for the public to access for information. Chairman will consider further and proposed this item becomes a key agenda item for future meetings.
- h **AB Phone Box** – Future use as a phone box remains under threat the Parish Council will continue to gather ideas for its future use. – To be made a future agenda item.
- i **ALL Grit Bins** – awaiting refill. – All to Monitor
- j **ALL Schedule of Roles & Responsibilities Document** – The Chairman issued copies to Cllr Sturgess-Durden and the clerk (this being the same document issued to the other Councillors previously). The Chairman proposed that this be integrated with a new format for minutes and agenda items. It was agreed that this should be discussed further at the next meeting. – *Copy to be issued to Cllr Franks.*
- k **KLM Viaduct Pub** – The Chairman has contacted agents and been advised that it is still on the market.

6.

PLANNING

a.

APPLICATIONS

Note **Church Farm Barn, Church Lane Ref: 10/00819/FUL**
Proposed relocation of tack room previously granted planning consent.
B&NES have granted Consent.

Clerk **West End Changing Rooms, Monkton Combe School, Church Lane. Ref:10/02632/FUL**
Alterations to existing building to excavate and extension to the basement of visitors’ changing rooms and school sewing room to create new full height space as part of the proposed music school development, including underpinning work. The Parish Council RESOLVED to Comment only. No

Approved and signed 18th October 2010:

Chairman: Cllr Kevin Murphy

fundamental objection. Cllr Franks queried when the hoarding fence would be painted. The fence has now been painted green. Application pending consideration by B&NES.

Clerk **Course Of Old Somerset Coal Canal, Warminster Road. 10/02577/FUL**

Change of use of land from car park to the stationing of 15 no touring caravans for a period of no more than 7 days each year during July and August. The Parish Council RESOLVED to Comment only having no fundamental objection. Consent should be granted on temporary basis only. Impact of site services installation. Would like to see removal of blue containers. Application Pending Consideration by B&NES.

7

HIGHWAYS & FOOTPATHS

LA • Hedge on Shaft Road bordering golf range is encroaching onto road. Cllr Alvis has spoken to maintenance man at Combe Grove Hotel - advised not a good time to trim because of nesting. The hedge has now been cut back and tidied.

LA • Verge on Shaft Road between Innox and Church Drung (Perryhill) overgrown. Cllr Alvis to contact Ian Croker. This has now been done.

Note – Timing of verge and hedge maintenance no work should be generally undertaken before August due to nesting birds.

8

CORRESPONDENCE

clerk ALCA Training Calendar – New Clerks Course 23 Nov 2010 – Clerk would like to attend the course it was agreed this would be a good idea. – *Clerk to arrange.*

All Don Foster - Get Rid of Unnecessary Signs Campaign – *all to note if there are any signs that need removing.*

CPRE Campaigns update – *to red box*

AB Free Insulation Offer – B&NES – *to go into newsletter for information*

AB Bin it or risk a £75 fine- B&NES - *to go into newsletter for information*

AB World Heritage Management Plan – B&NES – *to go into newsletter to encourage people to look at the plan.*

clerk RTA'S Recording & Analysis – *clerk to reply*

LA & Transport Questionnaire – B&NES – *Cllr Alvis and clerk to each fill one in.*

clerk Community Awards – B&NES

9

CLUSTER / LIASION MEETING

RF **PACT Meeting – Next meeting 22 November 2010**

Parish Liaison Meeting – Next Meeting 20 October 2010

- LA*
- **Cluster Meeting** – Informed of local energy award of £1,000 available. To promote energy conservation and to encourage a healthier carbon foot print. There is a house in Pulteney Gardens that has recently been renovated to include major energy saving features, it is open to the public for viewing 24th 25th 26th September.
 - Deliveries of the boxes and bags for the food recycling will commence on the 20th September ready for the 4th October when the recycling will begin.
 - The JLP3 (Joint Local Transport plan 3) was talked about the plan is to cover urban and rural needs. There were some concerns that the rural needs had not been fully covered.

Valley Parishes Alliance

Approved and signed 18th October 2010:

Chairman: Cllr Kevin Murphy

- LA** Minutes have been placed in the Red box. There was a question and answer session by various members regarding the JLP3, with discussion of freight, the A36 / A46 link, and the Park and Ride. West Transport Plan to support the Westbury bypass. The need for more affordable and or social housing was raised.
- The next meeting 14 November 2010

10

BILLS AND ACCOUNTS

Payments:				
29.07.10	757a	Jane Angell	salary	83.33
02.08.10	757b	Ian Croker	village cleaning	241.31
02.08.10	757c	B&NES	car parking	22.00
31.08.10	757d	Jane Angell	salary	83.33
01.09.10	757e	Ian Croker	village cleaning	241.31
01.09.10	757f	B&NES	car parking rates	22.00
09.09.10	758	Jeff Avis	gardening	88.13
09.09.10	759	St Michael's	lighting	25.00
09.09.10	760	Lyn Alvis	mower petrol	6.00
09.09.10	760	Lyn Alvis	mileage	10.40
Receipts:				
10.08.10206		B&NES	village cleaning	243.82
30.06.10207		Nat West	interest	.29

Account Balances as at 31.08.10		
Current		100.00
Reserve (Miss Davis)	2212.90	(30.06.10)
Reserve (MCPC)	6870.67	

Account Balances as at 30.06.10		
Current		100.00
Reserve (Miss Davis)	2212.90	
Reserve (MCPC)	7239.68	

11

RED BOX

Nothing to report.

12

ANY OTHER BUSINESS

- LA**
- Mike Newton (Secretary of Village Hall) – to discuss possible replacement bench top of Perry Hill. – *To be monitored.*
- LA**
- Shaft Road – The large refuse truck that empties green bins is eroding bank and damaging hedgerow. The truck is too large. – *to be monitored*
- KLM**
- The councillors recorded their thanks to the former Clerk Rachel Wilcox and agreed that a formal letter be sent to her. Chairman to write. *A letter has been drafted.*
- KLM**
- Monkton Combe School Lets – Complaint of late night noise. Contact number to be supplied by

Approved and signed 18th October 2010:

Chairman: Cllr Kevin Murphy

- KLM*
- school. *To be raised again on key agenda.*
 - Letter received from Miles Chambers regarding a recent discussion with Cllr Franks. The Chairman has written a response which was agreed by those present.

RF The following items were raised on behalf of Cllr Franks.

There is a new shed on the chicken farm in Summer Lane. Does it need planning permission? – *to be added to next agenda.*

White bollards outside Ian Franklins house are already showing signs of being scuffed by vehicle tyres.

Would a mirror on the bend aid visibility?

Combe Grove Hotel has a large advertising board on the grass at the entrance on Brassknocker Hill. Does it need planning permission?

13

DATE OF NEXT MEETING

Monday 18 October 2010 at 7pm in the Village Hall

There being no further business, the Meeting closed at 21.45pm

Approved and signed 18th October 2010:

Chairman: Cllr Kevin Murphy