

**MONKTON COMBE PARISH COUNCIL**  
**Minutes of the Parish Council Meeting**  
**Held in the Village Hall on 8<sup>th</sup> July 2015 at 7.30 p.m.**

		<b>Parish Council Members Present:</b> Cllr Lyn Alvis, Cllr Gavin Douglas, Cllr Ann Stewart, Cllr Des Wighton, Mr. Geoff Davis - Clerk	
		<b>Others Present:</b> B&NES Ward Councillor Neil Butters	
<b>1</b>	<b>431</b>	<b>To receive apologies for absence</b> – Apologies were received from Cllrs. Ross Buchanan, Simon Call.	
<b>2</b>	<b>432</b>	<b>Declarations of interest and dispensations</b> – None.	
<b>3</b>	<b>433</b>	<b>Confidential Matters</b> - None	
<b>4</b>	<b>434</b>	<b>Minutes of Annual Parish Council Meeting held 13<sup>th</sup> May 2015</b> approved and signed by the Chairman.	
<b>5</b>	<b>435</b>	<b>Matters Arising from Annual Audit and Return</b> – The External Auditor has again commented on our treatment of Assets. The council resolved to assign the insurance value, as detailed in our insurance schedule, to items in the asset register. £3,605 – Street Furniture, £6,180 – Playground Equipment	
<b>6</b>		<b>Financial Matters</b>	
	<b>436</b>	<b>Bank Accounts – New Bank Account with HSBC, Mandates and Internet Banking Application</b> - The new bank account with HSBC has now been approved and the remaining aspects such as Internet Banking will be implemented in the next month.	
	<b>437</b>	<b>RFO Report and Payments for Approval</b> - The RFO Report was received and noted. <b>Bank Balances as at 01.07.2015</b>	
		<b>Current</b>	<b>£3,957.29</b>
		<b>Bath Building Society</b>	<b>£3,093.90</b>
		<b>Bath Building Society (Miss Davis)</b>	<b>£12,491.74</b>
	<b>438</b>	<b>Receipts since meeting on 13<sup>th</sup> May 2015.</b>	
		4 B&NES Council	Agency Services May 2015 £258.74
		5 B&NES Council	Agency Services Footpaths 2015-16 £222.30
		6 B&NES Council	Agency Services June 2015 £258.74
	<b>439</b>	<b>Payments approved as standing payments or at meeting on 13<sup>th</sup> May 2015 which have now been made.</b>	
		965 Jeff Avis	Annual - Miss Davies Garden £120.00
		966 Jeff Avis	Car Park and Miss Davies Garden £75.00
		967 Fencewise	Installation of two Deer Gates £990.00
		968 Broker Network	Insurance Renewal 2015-16 £265.00
		969 Mr. G. Davis	Parish Clerk 26/4 - 30/5/2015 £211.60
		970 B&NES Council	Return of Surplus WCI Funds £235.76
		971 Sarah Richardson	Internal Audit Fee £75.00
		972 Jeff Avis	Car Park and Miss Davies Garden £75.00
		973 Grant Thornton UK LLP	Audit and Annual Return 2015 £120.00
		974 Mr. G. Davis	Parish Clerk 31/5 - 27/6/2015 £169.48
		975 HMRC	Quarter 1 PAYE £137.40
		976 Mr. Lyn Alvis	Expenses - Petrol - Ian Croker £6.00
		977 Mr. D. Wighton	Expenses - Village signs - Replacement for lost cheque 957 £7.70
	<b>440</b>	<b>Approvals requested for expenditure before next meeting.</b>	
		978 Mr. G. Davis	Expenses – Printer Cartridges £39.55
	<b>441</b>	<b>Re-imbursment of costs for editing and printing Monkton Combe Newsletter</b> - It was agreed that an Annual payment of £50 should be made. The clerk was instructed to implement this.	

Approved and signed Monday 14<sup>th</sup> September 2015 ..... Chairman

7		<p><b>Parish Matters and Works</b></p> <p><b>442 Parish Councillors' Individual Responsibilities</b> – It was agreed that responsibility for the Mill Leat and Weir would be passed to Cllr. Simon Call, and the responsibility for Roads and Highways, Gullies and Drainage would be passed to Cllr. Mike Wareham. All other responsibilities remaining the same.</p> <p><b>443 Re-painting of the fingerpost</b> at junction of Summer Lane and Tucking Mill Lane. Awaiting replies from B&amp;NES Council.</p> <p><b>Removal of the Poly tunnel</b> at Dundas – The Poly- Tunnel is still in place. The clerk was asked to write to the landowner.</p> <p><b>444 Brassknocker – Removal of speed de-restriction signs</b> – Under consideration following completion of the A36 works.</p> <p><b>445 Car Park White lines</b> – It was considered unnecessary to re-paint these.</p> <p><b>446 Two Tunnels Project – Installation of Deer Gates</b> – All three gates have now been installed and Sustrans have agreed, but have yet to re-instate the fence to meet the requirements of Mr. Horler the landowner. It was noted that there appear to be no 'No Cycles' notices on this third gate. Sustrans will be asked to provide a suitable notice. They were also to be informed of the dangers to cyclists on Tucking Mill Lane with particular reference to the speed of cyclists and the unsuitability for families with young children.</p> <p><b>447 Broadband Improvements for Monkton Combe</b> – No further progress to report.</p> <p><b>448 Neighbourhood Watch</b> – Nothing further to report.</p> <p><b>449 Playground Inspections and Maintenance</b> – The repairs detailed in the inspection report to be actioned in the near future.</p> <p><b>450 Historic Documents</b> – The documents continue to be reviewed, are currently with Cllr. Mike Wareham and their final destination will be determined following this.</p>
8		<p><b>Planning</b></p> <p><b>451 Applications Received</b> - None</p> <p><b>452 PLANNING DECISIONS by B&amp;NES &amp; WILTSHIRE</b></p> <p><b>15/02146/FUL - 7 Mount Pleasant, Monkton Combe, Bath, BA2 7HW</b> - Demolition of single storey lean to for replacement with 2 storey rear extension. <b>OBJECT IN PRINCIPLE</b></p> <p><b>15/02325/CLEU - 3 Mount Pleasant, Monkton Combe, Bath BA2 7HW</b> - Installation of a solar thermal system to the front SE orientation roof. (Certificate of lawfulness for an existing use) <b>COMMENT</b> (Permitted Development).</p> <p><b>15/01031/FUL - 3 Brassknocker Hill Cottages, Brassknocker Hill, Monkton Combe, Bath BA2 7HU</b> - Erection of single storey annexe following demolition of existing converted garage and formation of orangery link between garage and main house. <b>PERMIT</b></p> <p><b>15/01032/LBA - 3 Brassknocker Hill Cottages, Brassknocker Hill, Monkton Combe, Bath BA2 7HU</b> - Internal and external work to facilitate erection of annexe to replace existing converted garage building, formation of orangery link between garage and main house, minor internal alterations and landscaping works. <b>CONSENT</b></p> <p><b>453 Decisions Pending</b></p> <p><b>15/01737/FUL – Dundas, Warminster Road, Monkton Combe, Bath BA2 7BN</b> - Erection of first floor rear extension (resubmission) <b>SUPPORT</b></p> <p><b>454 ENFORCEMENT UPDATE</b> - None</p> <p><b>455 Other Planning Matters to Report</b></p> <p><b>Oldfield Rugby Club</b> – Disturbances from event to 1:30 a.m. – The Parish Council notes this complaint and will review the matter further should this re-occur.</p>
9		<p><b>Highways and Footpaths</b></p> <p><b>456 Road Closures</b> – The A36 re-opened on Monday 22<sup>nd</sup> June.</p> <p><b>457 Brassknocker crossroads</b> – Further review of all the issues are to take place following the re-opening of the A36.</p> <p><b>458 Barrier at Limpley Stoke viaduct</b> – It is anticipated that this will take place shortly. B&amp;NES Highways will be contacted to determine when.</p>
10	459	<p><b>Reports - VPA, Bath Preservation Trust &amp; any other Meetings</b> – Reports for the next BPT Environs Committee meeting are due by 14<sup>th</sup> July.</p> <p>It was reported that there is the Bath City Conference on 10<sup>th</sup> July, and a Connecting Communities meeting on 23<sup>rd</sup> July at 5:00 p.m. at St. Gregory's school.</p>

		A meeting with the school took place on 8 <sup>th</sup> July, at which progress with the various works was reported, and that the new Principal, Christopher Wheeler will take up post in January 2016. <b>Parishes Liaison Meeting</b> – The main topics from this meeting were reported
<b>11</b>	<b>460</b>	<b>Correspondence Received</b> B&NES Review of Gambling Act 2005 Statement of Principles – Consultation – The Council has no comment to make.
<b>12</b>	<b>461</b> <b>462</b>	<b>Other matters to report</b> <b>B&amp;NES Governance meeting</b> – Cllr. Lyn Alvis reported the main points and options from this meeting <b>Clerk’s Computer Facilities</b> – It was reported that the clerk’s computer facilities, having failed, had been replaced by South Stoke Parish Council. Monkton Combe Parish Council agreed to make a contribution of £120 towards these costs as the clerk serves both councils.
<b>13</b>	<b>463</b>	<b>Date Of Next Meetings</b> The following dates for future meetings were agreed:- Parish Council Meetings: September 14 <sup>th</sup> , Wednesday November 11 <sup>th</sup> , January 11 <sup>th</sup> 2016, March 14 <sup>th</sup> Annual Parish Meeting: April 18 <sup>th</sup> 2016                                      Annual Parish Council Meeting: May 16 <sup>th</sup> 2016  <b>The Meeting closed at 21:36</b>

Approved and signed Monday 14<sup>th</sup> September 2015 ..... Chairman