

## RFO REPORT – 1<sup>st</sup> July 2016

MONKTON COMBE PARISH COUNCIL			Receipt and Payment Analysis as at :-			01/07/2016
			Note	Budget 2016/17	Actual to date	Variation from budget
<b>RECEIPTS</b>						
Precept				6450	3225	-3225
Local Council Tax Support Grant				90	45	-45
B&NES Agency Services (Village Cleaning)				3050	784	-2266
B&NES Agency Services (Footpath Scheme)				230	225	-5
Bank Interest MCPC				40	0	-40
Bank Interest Miss Davies				100	0	-100
VAT Refund				550	0	-550
Grants for Village Repairs				0	0	0
Other Grants				0	0	0
Other Income				0	0	0
			<b>TOTAL RECEIPTS</b>	10510	4279	-6231
<b>PAYMENTS (Ex VAT)</b>			1			
<b>Agency Services</b>						
Village Cleaning				3100	761	-2339
Gardening MCPC / Footpath scheme				350	120	-230
			<b>Sub-total</b>	3450	881	-2569
Gardening Miss Davies				200	30	-170
Public Lighting (St Michaels Gate)				50	0	-50
			<b>Sub-total</b>	250	30	-220
<b>General Administration</b>						
Postage, stationery, printing etc.				150	350	200
Councillors Expenses				30	0	-30
Insurance				265	274	9
Playground Safety Check				200	0	-200
Clerk Remuneration				2850	696	-2154
Audit Fees				200	80	-120
ALCA				60	0	-60
SLCC				55	48	-7
Data Protection Act				35	0	-35
Publications and books				50	0	-50
Training etc.				50	0	-50
			<b>Sub-total</b>	3945	1447	-2498
<b>S137 Payments</b>						
VPA				100	100	0
CPRE				40	0	-40
			<b>Sub-total</b>	140	100	-40
<b>Other Non-recurring Items</b>						
Parish Works (Repairs & Replacements)				500	0	-500
Other Works				200	0	-200
Grants				100	0	-100
E-mail & website service				60	0	-60
Other Expenditure & expenses				50	0	-50
				910	0	-910
			<b>TOTAL PAYMENTS</b>	8695	2458.48	-6236.52
<b>Excess of Income over Expenditure</b>				1815	1820	5
<b>Reclaimable VAT</b>				450	70	
<b>Total Gross Payments</b>				9145	2528.24	
<b>Note 1. Payments exclude VAT unless it cannot be re-claimed.</b>						

**RFO REPORT – 1<sup>st</sup> July 2016**

**BANK RECONCILIATION**  
**Financial Year Ending 31<sup>st</sup> March 2016**

Prepared by **Mr. Geoffrey Davis** Clerk and Responsible Financial Officer on  
**2<sup>nd</sup> July 2016**

<b>Balances as per Bank Statements as at 02/07/2016</b>	
Current Account HSBC	6,990.00
Deposit Account Bath Building Society	3,120.06
Deposit Account Bath Building Society - Miss Davies	12,597.37
	22,707.43
<b>LESS</b> Un-presented cheques: (inc. VAT)	
Sub Total	0.00
<b>PLUS</b> Unpresented Credits	
Sub Total	0.00
<b>Net Balance as at 2nd July 2016</b>	<b>22,707.43</b>
<b>The net balance reconciles to the Cash Book (receipts and payments account) for the year, as follows:-</b>	
<b>CASH BOOK</b>	
<b>Opening Balance 01/04/2016</b>	
Current Account HSBC	5,239.71
Deposit Account Bath Building Society	3,120.06
Deposit Account Bath Building Society - Miss Davies	12,597.37
	20,957.14
Plus Receipts in the year	4,278.53
	25,235.67
Less Payments in the year	2,528.24
<b>Closing Balance per cash book (receipts and payments book) on 02/07/2016</b>	<b>22,707.43</b>

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1. The Precept and Grant payment of £3,270 has been received from B&NES Council.

### Receipts since meeting on 16<sup>th</sup> May 2016.

3	B&NES Council	Agency Services May 2016	£261.33
4	B&NES Council	Agency Services Footpaths 2016-17	£224.54
5	B&NES Council	Agency Services June 2016	£261.33

### Payments approved as standing payments or at meeting on 16<sup>th</sup> May 2016 which have now been made.

SO-May	Ian Croker	Village Cleaning	253.67
12:47:13	Mr. G. Davis	Parish Clerk 1/5 - 28/5/2016	173.90
100002	Sarah Richardson	Internal Audit Fee	80.00
	Valley Parishes	Membership 2016-17	100.00
100001	Alliance		
12:48:59	HMRC	Month 2 PAYE	43.40
SO-June	Ian Croker	Village Cleaning	253.67
12:52:36	SLCC	SLCC Membership - MCPC Contrib	48.00
09:47:10	Jeff Avis	Car Park and Miss Davies Garden	75.00
14:40:15	G Davis	Expenses - Laptop and Software	402.00
19:43:58	Mr. G. Davis	Parish Clerk 29/5 - 25/6/2016	171.18
19:45:45	HMRC	Month 3 PAYE	43.00
SO-July	Ian Croker	Village Cleaning	253.67

Councillor .....

Clerk .....

Print Name: .....

**Mr. G. Davis**

Dated .....