

CLERK'S REPORT – 10th May 2018

Agenda Item 12. Employment Matters – NJC New Pay Rates and Scales as at April 2017, and April 2018..

The amendment to pay rates was missed in April 2017. These were approved in meeting in May 2016. They represent a back payment for the Sweeper of £74.23, and for the Clerk £40.56.

The NJC have agreed new pay rates applicable from 1st April 2018 an increase for year 2018-19 for the Sweeper £7.92 to £8.765, and the Clerk £8.924 to £9.521 per hour.

The Council are asked to approve these increases. The NALC briefing paper for these rates is provided.

Agenda Item 13 – Parish Councillors Individual responsibilities

Lyn Alvis	Footpaths and Bridleways, Rights of Access and Stiles, Neighbourhood Watch, ALCA Representative, B&NES Parishes liaison, Village Bus Service; Bus Shelter, Planning
Ross Buchanan – Vice Chairman	Village Signs – footpaths, roads etc., Grit Bins, Village Sweeper Truck, Public Seating and benches, Planning, Mill Lane Phone Box
Simon Call	Road Safety, Broadband, and School Liaison, Finance, Planning, Mill Leat and Weir
Gavin Douglas	Graffiti and Litter, Fly Tipping, Litter bins, Dog fouling, Monkton Combe School liaison, Police Authority liaison, Planning
Ann Stewart	Footpaths and Bridleways Rights of Access and Stiles, and Hedgerows and Verges, Planning
Des Wighton - Chairman	Planning Applications, policy and consultation, Parish Plan, ALCA Representative, Village Hall liaison, Village Hall Car Park and Garden, Village Playground – health safety and maintenance, Village Lock-up
Mike Wareham	Church liaison, Roads and Highways, Gullies and Drainage
Geoff Davis – Clerk	Responsible Financial Officer, Parish Notice Boards and Communication Telephone 840201. Email. clerk@monktoncombe.org

Agenda Item 13 - Equipment and Facilities – Checks by Councillors to report

This item has been added as a standing item to enable Councillors to make a report on any facility or equipment they may have inspected since the previous meeting. This has been requested by the Auditor.

Agenda Item 13 – Village Hall Floor Replacement.

A set of quotations have been received from a number of suppliers. The Village Hall Management Committee is understood to be in the process of approving these.

It will represent expenditure of many thousands of pounds, and may well exceed the reserves currently being held.

The Parish Council needs to receive to recommendation of preferred supplier from the VHMC so that it can raise the necessary orders. The Parish Council also needs to receive a letter from the VHMC setting out what grant contribution it will be making towards the repairs, and how and when these will be paid.

This will then enable the Parish Council to raise and send the orders, and receive invoices and make payments, in particular the 50% up front payment required by the supplier.

The Parish Council needs to make the appropriate resolutions to enable the clerk to take this forward.

Agenda Item 13 – Village Playground

A quotation for £13,225 plus VAT was obtained from Playdale as an indication of the costs involved. This is substantially more than anticipated. The Parish Council needs to discuss and agree the best way forward for the Playground, making any necessary resolutions to enable improvements to be taken forward.

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Agenda Item 13 – Phone Box Church Lane / Mill Lane Junction.

The refurbishment of the telephone box as a village information point and book store has been planned and approved for funding by the Community Empowerment Fund and £280 has been received. A total project cost of £600 is set in the budget and is awaiting a plan to take this forward.

Dates for Future Meetings – Agenda Item 19

Dates for future meetings for the coming year need to be agreed, the following suggestions are made:-

Monday 9th July 2018

Monday 10th September 2018

Monday 12th November 2018

Monday 7th January 2019

Monday 4th March 2019

Annual Parish Meeting: Monday April 8th 2019

Annual Parish Council Meeting: May 13th 2019