

RFO REPORT – 9th July 2018

MONKTON COMBE PARISH COUNCIL			Receipt and Payment Analysis as at :-			01/07/2018		
				Note	Budget 2018/19	Actual to date	Variation from budget	
RECEIPTS								
Precept					7268	3634	-3634	
Local Council Tax Support Grant					30	15	-15	
B&NES Agency Services (Village Cleaning)					3200	3263	63	
B&NES Agency Services (Footpath Scheme)					230	231	1	
Bank Interest MCPC					50	0	-50	
Bank Interest Miss Davies					75	0	-75	
VAT Refund					70	0	-70	
Grants for Village Repairs					0	9291	9291	
Other Grants					0	0	0	
Other Income					0	0	0	
					TOTAL RECEIPTS	10923	16434	5511
PAYMENTS (Ex VAT)				1				
Agency Services								
Village Cleaning					3100	1137	-1963	
Gardening MCPC / Footpath scheme					350	120	-230	
					Sub-total	3450	1257	-2193
Gardening Miss Davies					200	30	-170	
Public Lighting (St Michaels Gate)					25	50	25	
					Sub-total	225	80	-145
General Administration								
Postage, stationery, printing etc.					100	43	-57	
Councillors Expenses					30	0	-30	
Insurance					280	286	6	
Playground Safety Check					100	0	-100	
Clerk Remuneration					2800	783	-2017	
Audit Fees					100	104	4	
ALCA					60	0	-60	
SLCC					50	47	-3	
Data Protection Act					35	0	-35	
Publications and books					50	0	-50	
Training etc.					50	0	-50	
					Sub-total	3655	1264	-2391
S137 Payments								
VPA					100	0	-100	
CPRE					40	0	-40	
					Sub-total	140	0	-140
Other Non-recurring Items								
Parish Works (Repairs & Replacements)					4500	7766	3266	
Other Works					1600	0	-1600	
Grants					0	0	0	
E-mail & website service					60	0	-60	
Other Expenditure & expenses					50	0	-50	
					Sub-total	6210	7766	1556
					TOTAL PAYMENTS	13680	10367	-3313
Excess of Income over Expenditure					2757	6067	8824	
Reclaimable VAT					70	1570.73		
Total Gross Payments					13750	11937.59		
Note 1. Payments exclude VAT unless it cannot be re-claimed.								

Councillor

Clerk

Print Name:

Mr. G. Davis

Dated

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BANK RECONCILIATION
Financial Year Ending 31st March 2019

Prepared by **Mr. Geoffrey Davis** Clerk and Responsible Financial Officer on
9th July 2018

Balances as per Bank Statements as at 02/07/2018		
Current Account HSBC	8,992.16	
Deposit Account Bath Building Society	9,175.91	
Deposit Account Bath Building Society - Miss Davies	12,649.64	
		<u>30,817.71</u>
LESS Un-presented cheques: (inc. VAT)		
Sub Total		0.00
PLUS Unpresented Credits		
Sub Total		0.00
Net Balance as at 1st July 2018		<u>30,817.71</u>
The net balance reconciles to the Cash Book (receipts and payments account) for the year, as follows:-		
CASH BOOK		
Opening Balance 01/04/2017		
Current Account HSBC	4,495.78	
Deposit Account Bath Building Society	9,175.91	
Deposit Account Bath Building Society - Miss Davies	12,649.64	
		26,321.33
Plus Receipts in the year		<u>16,433.97</u>
		42,755.30
Less Payments in the year		<u>11,937.59</u>
Closing Balance per cash book (receipts and payments book) on 01/07/2018		<u>30,817.71</u>

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1. The single Village Cleaning Agency Payment of £3,262.66 has been received.
2. The Footpaths agency payment has also been received.
3. The grant to cover the initial payment for the village hall floor has been received and the initial payment of the same amount paid. These large transactions tend to overshadow the normal Parish Council business which show a substantial surplus at the moment as you have not undertaken any of the budgeted works as yet.

Receipts since meeting on 10th May 2018.

2	B&NES Council	Agency payment - Parish Sweeper	£3,262.66
3	B&NES Council	Agency payment - Footpaths	£231.31
4	Village Hall	Grant - Village Hall Floor	£9,291.00

Payments approved as standing payments or at meeting on 10th May 2018 which have now been made.

10:15:17	Jeff Avis Gdn Svcs	Car Park & Miss Davies April 2018	75.00
10:19:48	Came & Company	Insurance Renewal 2018-19	285.60
10:26:03	SLCC	Membership Renewal Contribution	47.35
11:09:14	Sarah Richardson	Internal Audit Fee 2018	100.00
11:10:59	Sarah Richardson	Internal Audit Travel Expenses	5.00
100007	William rose & co Ltd	50% Deposit Village Hall Floor	9291.12
12:12:14	Mr. G. Davis	Parish Clerk 29/4/18 - 26/5/18	226.78
12:14:00	HMRC	Month 2 Paye	56.60
12:14:13	Mr. G. Davis	McAfee Anti-Virus 2018-20	59.99
SO-JUNE	Ian Croker	Village Cleaning	284.86
15:53:55	Ian Croker	Backpay 2017-18	59.95
16:45:19	Jeff Avis Gdn Svcs	Car Park & Miss Davies June 2018	75.00
16:49:15	St Michaels Church	Electricity - Church Gate light	50.00
17:50:53	Mr. G. Davis	Parish Clerk 27/5/18 - 30/6/18	228.43
17:53:43	HMRC	Month 3 Paye	57.20
SO-JULY	Ian Croker	Village Cleaning	284.86

Payments for Approval - None

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