

## RFO REPORT – 1<sup>st</sup> July 2019

MONKTON COMBE PARISH COUNCIL			Receipt and Payment Analysis as at :-				01/07/2019	
				Note	Budget 2019/20	Actual to date	Variation from budget	
<b>RECEIPTS</b>								
Precept					7968	3984	-3984	
Local Council Tax Support Grant					0	0	0	
B&NES Agency Services (Village Cleaning)					2132	2132	0	
B&NES Agency Services (Footpath Scheme)					235	236	1	
Bank Interest MCPC					40	0	-40	
Bank Interest Miss Davies					50	0	-50	
VAT Refund					50	0	-50	
Grants for Village Repairs					0	0	0	
Other Grants					0	0	0	
Other Income					0	0	0	
					<b>TOTAL RECEIPTS</b>	<b>10475</b>	<b>6352</b>	<b>-4123</b>
<b>PAYMENTS (Ex VAT)</b>								
				1				
<b>Agency Services</b>								
Village Cleaning					3540	921	-2619	
Gardening MCPC / Footpath scheme					400	120	-280	
					<b>Sub-total</b>	<b>3940</b>	<b>1041</b>	<b>-2899</b>
Gardening Miss Davies					150	30	-120	
Public Lighting (St Michaels Gate)					25	0	-25	
					<b>Sub-total</b>	<b>175</b>	<b>30</b>	<b>-145</b>
<b>General Administration</b>								
Postage, stationery, printing etc.					120	15	-105	
Councillors Expenses					30	0	-30	
Insurance					300	294	-6	
Playground Safety Check					100	0	-100	
Clerk Remuneration					3699	906	-2793	
Audit Fees					210	105	-105	
ALCA					65	0	-65	
SLCC					50	55	5	
Data Protection Act					35	0	-35	
Publications and books					50	0	-50	
Training etc.					50	60	10	
					<b>Sub-total</b>	<b>4709</b>	<b>1436</b>	<b>-3273</b>
<b>S137 Payments</b>								
VPA					100	0	-100	
CPRE					40	0	-40	
					<b>Sub-total</b>	<b>140</b>	<b>0</b>	<b>-140</b>
<b>Other Non-recurring Items</b>								
Parish Works (Repairs & Replacements)					4500	0	-4500	
Other Works					600	0	-600	
Grants					0	0	0	
E-mail & website service					60	0	-60	
Other Expenditure & expenses					50	16	-35	
					5210	16	-5195	
					<b>TOTAL PAYMENTS</b>	<b>14174</b>	<b>2522</b>	<b>-11652</b>
<b>Excess of Income over Expenditure</b>					<b>3699</b>	<b>3830</b>	<b>7529</b>	
<b>Reclaimable VAT</b>					<b>70</b>	<b>4.07</b>		
<b>Total Gross Payments</b>					<b>14244</b>	<b>2526.39</b>		

Councillor .....

Clerk .....

Print Name: .....

**Mr. G. Davis**

Dated .....

**RFO REPORT – 1<sup>st</sup> July 2019**

**BANK RECONCILIATION**  
**Financial Year Ending 31<sup>st</sup> March 2020**

Prepared by **Mr. Geoffrey Davis** Clerk and Responsible Financial Officer on  
**3<sup>rd</sup> July 2019**

<b>Balances as per Bank Statements as at 02/07/2019</b>	
Current Account HSBC	8,173.65
Deposit Account Bath Building Society	9,244.97
Deposit Account Bath Building Society - Miss Davies	12,629.24
	<u>30,047.86</u>
<b>LESS Un-presented cheques: (inc. VAT)</b>	
Sub Total	0.00
<b>PLUS Unpresented Credits</b>	
Sub Total	0.00
<b>Net Balance as at 1st July 2019</b>	<b><u>30,047.86</u></b>
<b>The net balance reconciles to the Cash Book (receipts and payments account) for the year, as follows:-</b>	
<b>CASH BOOK</b>	
<b>Opening Balance 01/04/2019</b>	
Current Account HSBC	4,347.64
Deposit Account Bath Building Society	9,244.97
Deposit Account Bath Building Society - Miss Davies	12,629.24
	<u>26,221.85</u>
Plus Receipts in the year	<u>6,352.40</u>
	<u>32,574.25</u>
Less Payments in the year	<u>2,526.39</u>
<b>Closing Balance per cash book (receipts and payments book) on 01/07/2019</b>	<b><u>30,047.86</u></b>

Councillor .....

Clerk .....

Print Name: .....

**Mr. G. Davis**

Dated .....

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1. The Village Cleaning Agency Payment £2,132.46 – Transitional Funding has now been received.
2. The Footpath Maintenance Agency payment of £235.94 has now also been received.

**Receipts since meeting on 13<sup>th</sup> May 2019**

2	B&NES COUNCIL	Parish Sweeper Transitional Payment 2019-20	£2,132.46
3	B&NES COUNCIL	Footpath Maintenance 2019-20	£235.94

**Payments approved as standing payments or at meeting on 13<sup>th</sup> May 2019 which have now been made.**

10:03:01	SLCC	Clerk - Membership renewal-MCPC	55.42
10:06:09	G Davis	Expenses Printer Paper	18.00
12:58:24	ALCA	Good Cllrs Course Andreea Imecs	60.00
13:00:39	Came& Company	Parish Council Insurance Renewal	294.17
13:26:36	Sarah Richardson	Internal Audit Fee	105.00
13:02:46	Mr G Davis	Parish Clerk 28/4 to 25/5/19	223.08
13:04:17	HMRC	Month 2 Paye	55.80
SO-JUNE	Ian Croker	Village Cleaning	305.18
14:06:20	Rosemary Alvis	N'Hood Watch Signs	9.50
13:27:53	Des Wighton	Expenses Land Registry Search	6.00
13:29:53	Jeff Avis Gdn Svcs	Car park & Miss Davies May 2019	75.00
13:54:51	Mr G Davis	Parish Clerk 26/5 to 29/6/19	278.80
13:56:31	HMRC	Month 3 Paye	69.80
SO-JULY	Ian Croker	Village Cleaning	305.18

**Payments for Approval at Meeting on 8th July 2019 - None**

Councillor .....

Clerk .....

Print Name: .....

**Mr. G. Davis**

Dated .....