

RFO REPORT – 1st January 2020

MONKTON COMBE PARISH COUNCIL				Receipt and Payment Analysis as at :-			01/01/2020
				Note	Budget 2019/20	Actual to date	Variation from budget
RECEIPTS							
Precept					7968	7968	0
Local Council Tax Support Grant					0	0	0
B&NES Agency Services (Village Cleaning)					2132	2132	0
B&NES Agency Services (Footpath Scheme)					235	236	1
Bank Interest MCPC					40	0	-40
Bank Interest Miss Davies					50	0	-50
VAT Refund					50	244	194
Grants for Village Repairs					0	0	0
Other Grants					0	0	0
Other Income					0	56	56
				TOTAL RECEIPTS	10475	10637	162
PAYMENTS (Ex VAT)				1			
Agency Services							
Village Cleaning					3540	2757	-783
Gardening MCPC / Footpath scheme					400	340	-60
				Sub-total	3940	3097	-843
Gardening Miss Davies					150	75	-75
Public Lighting (St Michaels Gate)					25	25	0
				Sub-total	175	100	-75
General Administration							
Postage, stationery, printing etc.					120	57	-63
Councillors Expenses					30	0	-30
Insurance					300	294	-6
Playground Safety Check					100	0	-100
Clerk Remuneration					3699	2719	-980
Audit Fees					210	305	95
ALCA					65	0	-65
SLCC					50	55	5
Data Protection Act					35	0	-35
Publications and books					50	0	-50
Training etc.					50	60	10
				Sub-total	4709	3490	-1219
S137 Payments							
VPA					100	0	-100
CPRE					40	36	-4
				Sub-total	140	36	-104
Other Non-recurring Items							
Parish Works (Repairs & Replacements)					4500	890	-3610
Other Works					600	0	-600
Grants					0	0	0
E-mail & website service					60	50	-10
Other Expenditure & expenses					50	16	-35
					5210	956	-4255
				TOTAL PAYMENTS	14174	7679	-6495
Excess of Income over Expenditure					3699	2958	6657
Reclaimable VAT					70	241.48	
Total Gross Payments					14244	7920.67	
Note 1. Payments exclude VAT unless it cannot be re-claimed.							

Councillor

Clerk

Print Name:

Mr. G. Davis

Dated

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BANK RECONCILIATION
Financial Year Ending 31st March 2020

Prepared by **Mr. Geoffrey Davis** Clerk and Responsible Financial Officer on
30th December 2019

Balances as per Bank Statements as at 02/01/2020	
Current Account HSBC	7,063.66
Deposit Account Bath Building Society	9,244.97
Deposit Account Bath Building Society - Miss Davies	12,629.24
	28,937.87
LESS Un-presented cheques: (inc. VAT)	
Sub Total	0.00
PLUS Unpresented Credits	
Sub Total	0.00
Net Balance as at 1st January 2020	28,937.87
The net balance reconciles to the Cash Book (receipts and payments account) for the year, as follows:-	
CASH BOOK	
Opening Balance 01/04/2019	
Current Account HSBC	4,347.64
Deposit Account Bath Building Society	9,244.97
Deposit Account Bath Building Society - Miss Davies	12,629.24
	26,221.85
Plus Receipts in the year	10,636.69
	36,858.54
Less Payments in the year	7,920.67
Closing Balance per cash book (receipts and payments book) on 01/01/2020	28,937.87

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1. A Credit for £67.20 was received from Wicksteed in respect of the Wetpour Repair Kit which was presumably unused.
2. Further to an extensive letter of complaint sent by the clerk to all the HSBC departments involved, all matters were rather swiftly resolved. The new Mandate is in place, the Payment Limits have been revised, and the HSBC Bank Safeguarding Department have confirmed in writing that they are satisfied with the information provided and will not be closing the account. Some measure of apology has also been received, and formal complaint about their procedures has been logged with their customer relations department. Our current account remains with HSBC.

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Receipts since meeting on 11th November 2019

6 Wicksteed	Credit Note 384 - Wepour Repair Kit	£67.20
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Payments approved as standing payments or at meeting on 11th November 2019 which have now been made.

17:41:40	Mr G Davis	Parish Clerk 27/10 to 30/11/19	278.80
16:55:21	Wicksteed Liesure	Repairs to Playground See-Saw	1068.00
17:43:13	HMRC	Month 8 Paye	69.80
SO-DEC	Ian Croker	Village Cleaning	305.18
14:47:36	Mr G Davis	Parish Clerk 1/12 to 28/12/19	223.08
14:50:05	HMRC	Month 9 Paye	55.80
SO-JAN	Ian Croker	Village Cleaning	305.18

Payments for Approval at Meeting on 6th January 2020

None

Councillor

Clerk

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