

**MONKTON COMBE PARISH COUNCIL**  
**Minutes of the Parish Council Meeting**  
**Held in 'AT DISTANCE' based around the Village Hall on 20<sup>th</sup> March 2020 at 4.00pm**

		<b>Parish Council Members Present:</b> Cllr. Lyn Alvis, Cllr. James Bradby (for part of the meeting), Cllr. Adelle Brenner, Cllr Gavin Douglas, Cllr. Andreea Imecs , Cllr. Mike Wareham, Cllr Des Wighton, Mr. Geoff Davis – Clerk.
<b>1</b>	<b>377</b>	<b>To receive apologies for absence – None</b>
<b>2</b>	<b>378</b>	<b>Declarations of interest and dispensations – None.</b>
<b>3</b>	<b>379</b>	<b>Confidential Matters - None</b>
<b>4</b>	<b>380</b>	<b>To agree future communication strategy for the Parish Council and this group.</b> The clerk will circulate contact details for each Councillor – e-mail, landline, mobile for confirmation, correction and sharing between councillors. The Information Commissioner has confirmed that GDPR does not apply in the current circumstances and this purpose. Council should use all of these to maintain constant access and communication with each other throughout the Emergency. The clerk, with assistance from Swan Management Services (David Bewick), will facilitate the installation and use of SKYPE by all councillors, so that when legislation permits, Parish Council Meetings can be conducted by Video Conferencing.
<b>5</b>	<b>381</b>	<b>To agree future communication strategy with Parish Residents.</b> The Village Newsletter will be used as the means of communicating with all residents. Again the Information Commissioner has stated that there is no issue with GDPR in the current circumstances. And on the Postcard where a resident is unable work electronically by any means and they will be asked to make contact with a neighbour who can provide a feed of the e-mail information being disseminated.
<b>6</b>	<b>382</b>	<b>To agree a plan for supporting members of the community who become vulnerable and at risk.</b> The chair has drawn up an article for distribution via the Village Newsletter and this was agreed. The contents of this, as far as possible, has been agreed with all those volunteering services and assistance for the duration of the Civil Emergency. It will be circulated in the Village Newsletter and placed on Parish Council NoticeBoards.
<b>7</b>	<b>383</b>	<b>To resolve to suspend Standing Orders on the approval of any expenditure deemed necessary for the well-being of the Parish during the Civil Emergency, and to delegate such powers to the Chair, Councillor Andreea Imecs and the Clerk.</b> The Resolution was passed by a unanimous vote of councillors present.
	<b>384</b>	<b>Furthermore the Parish Council resolves that such expenditure is limited only by the Parish Council Reserves, including those held for Miss Davies Garden.</b> The Resolution was passed by a unanimous vote of councillors present.
	<b>385</b>	<b>The Parish Council resolves that the Clerk will set up the facility for Payment Authorisation on the Online Banking Service for both the Chair and Cllr. Andreea Imecs. Such authorisation to remain in place for the duration of the Civil Emergency.</b> The Resolution was passed by a unanimous vote of councillors present.
<b>8</b>	<b>386</b>	<b>To agree a Contingency Action Plan for the development stages of the Civil Emergency.</b> It is not considered possible to anticipate the next stages of this rapidly developing emergency.
<b>9</b>	<b>387</b>	<b>Any Other matters considered necessary.</b> The clerk will contact Ian Croker, the village sweeper to confirm to him that he should continue to work normally, but maintaining social distance, and will continue to be paid.
<b>10</b>	<b>388</b>	<b>Future Meetings</b> The following were the dates for future meetings:- Annual Parish Meeting: Monday April 6th 2020 Venue will be the Church. Annual Parish Council Meeting: May 11th 2020 <b>The Parish Council Resolves to postpone both of these until such time as the present Civil Emergency has passed, and/or legislative guidance is issued by Central Government.</b> The Resolution was passed by a unanimous vote of councillors present.