

## MONKTON COMBE PARISH COUNCIL

Draft Minutes of the Annual Parish Council Meeting  
Held in the Village Hall on 16<sup>th</sup> May 2022 at 7.30pm

		<b>Parish Council Members Present:</b> In person: Cllr Lyn Alvis, Cllr. James Bradby, Cllr. Adelle Brenner, Cllr. Mike Wareham, Cllr Des Wighton, Mr. Geoff Davis – Clerk. Online: Cllr. Andreea Imecs
1	759	<b>Elections of Chair and Vice Chair:</b> Cllr. Adelle Brenner proposed Des Wighton as Chair, this was seconded by Cllr. James Bradby, and carried unanimously. <b>Elections of Chair and Vice Chair:</b> Cllr Des Wighton proposed Mike Wareham as Vice Chair, this was seconded by Cllr. James Bradby, and carried unanimously.
2	760	Both Cllr. Des Wighton and Cllr. Mike Wareham indicated their willingness to stand in their respective roles, and they and the clerk signed their Declarations of Acceptance of Office.
3	761	<b>To receive apologies for absence – None</b>
4	762	<b>Declarations of interest and dispensations – None.</b>
5	763	<b>Confidential Matters - None</b>
6	764	<b>Minutes of Parish Council meeting held on 21<sup>st</sup> March 2022.</b> Approved and signed by the Chairman.
7	765	<b>Minutes of Annual Parish meeting held 12<sup>th</sup> May 2022</b> were approved and signed by the Chairman.
8		<b>Annual Return</b>
	766	<b>Accounts for year ending 31<sup>st</sup> March 2022</b> –The council approved the accounting statements for the year ending 31 <sup>st</sup> March 2022. These were signed by Cllr. Andreea Imecs and the Clerk.
	767	<b>Review and Adoption of Standing Orders, Risk assessment, Asset Register, and Financial Regulations.</b> The Standing Orders, Financial Regulations, Risk Assessment, and Asset Register were reviewed and required no changes. All were approved and adopted and signed by the Chair. <b>Auditors Report</b> – The Internal Auditor has completed the Annual Internal Audit Report, and provided a letter of comment saying she was satisfied that the council was compliant on all matters, but highlighting some minor issues. The Parish Council will address these during the coming year.
	768	The Council thanks the auditor for her thorough and valuable contribution to the Council and approved payment of her invoice.
	769	<b>Certificate of Exemption</b> – The Parish Council confirms that the Total Gross Annual Income and Total Gross Annual Expenditure do not exceed £25,000 and confirms all the statements required for Exemption apply. The Chairman and the Clerk then signed the Certificate of Exemption accordingly.
	770	<b>Annual Return – Annual Governance Statement</b> - The Chairman read the Annual governance statements and the council approved each one. The Chairman and the Clerk then signed the Annual Governance Statement accordingly.
	771	<b>Annual Return – Accounting Statements</b> - The Parish Council approved the Accounting Statements for 2021/22. The Chairman and the Clerk then signed the Annual Return - Accounting Statement accordingly.
9.	772	<b>General Power of Competence</b> – The Parish Council resolves unanimously that from 16 <sup>th</sup> May 2022, until the next relevant Annual Meeting of the Council, that having met the conditions of eligibility as defined in the Localism Act 2011 and SI 965 The Parish Councils (General Power of Competence)(Prescribed Conditions) Order 2012, to adopt the General Power of Competence.
10		<b>Financial Matters</b>
	773	<b>Section 137 Subscriptions</b> The following subscriptions were approved to be paid by the Council under S137 provision. Council for Protection of Rural England £40.00
	774	<b>RFO Report and Payments for Approval</b> - The RFO Report was received, noted and signed by the clerk and Cllr. Andreea Imecs.
	775	<b>Bank Balances as at 01.05.2022</b>
		<b>Current HSBC</b>
		<b>Metro Bank</b>
		<b>Metro Bank Savings</b>
		<b>£2,961.81 Bath Building Society</b>
		<b>£3,447.29 Bath Building Society (Miss Davis)</b>
		<b>£2,000.02</b>
	776	<b>Receipts since meeting on 21st March 2022</b>
		5 Bath Building Society Interest £4.36
		6 Bath Building Society Interest £5.63
		1 B&NES Council Precept Payment Apr 22 £5,491.50

Approved and signed Monday 18<sup>th</sup> July 2022

..... Chairman

	<b>777</b>	<b>Payments approved as standing payments or at meeting on 21st March 2022 which have now been made.</b>	
		CHG-Mar HSBC Bank Charge March 2022	8.00
		22:17:52 Mr G Davis Parish Clerk 27/2 to 2/04/22	339.12
		11:24:00 ALCA Subscription 2022-23	71.65
		11:34:07 Ian Croker Backpay 2021-22	110.80
		22:20:56 HMRC Month 12 Paye	84.80
		SO-Apr Ian Croker Village Cleaning	313.63
	<b>778</b>	<b>Payments for Approval at Meeting on 16th May 2022</b>	
		Sarah Richardson Internal Audit Fee	125.00
	<b>779</b>	<b>The Parish Council resolved to make the following Payments by Direct Debit:-</b>	
		CPRE – Annual Membership £40.00	
		Information Commissioner - Data Protection Registration £35.00	
<b>11.</b>		<b>Parish Council Matters</b>	
	<b>780</b>	<b>Councillor Vacancy</b> – As Mr. Charles Carr could not attend the meeting the vacancy remains unfilled. It is hoped to co-opt Mr. Carr next meeting.	
<b>12.</b>	<b>781</b>	<b>Parish Council Equipment and Facilities – Checks by Councillors.</b>	
		<b>Village Playground</b> – Nothing further to report at this meeting	
		<b>Neighbourhood Watch</b> – Further to the report of speeding Motor-cycles a speed monitor was set up on BrassKnocker Hill.	
		<b>Lockup Repairs</b> – It is hoped that work will start in June.	
		<b>Bus Shelter</b> – Two Quotes have been received and the Parish Council will obtain a third and then proceed with one of those.	
		<b>Miss Davis Garden</b> – The Parish Council approved the purchase of the metal Bench suggested by the Chair.	
<b>13</b>		<b>Planning</b>	
	<b>782</b>	<b><u>Applications Received</u></b>	
		<b>22/01630/FUL - De Montalt Mill, Summer Lane, Combe Down, Bath</b> - Conversion of modern hipped roof to flat roof terrace – The Parish Council is content with the proposals and has No Comment to make.	
	<b>783</b>	<b><u>PLANNING DECISIONS by B&amp;NES &amp; WILTSHIRE</u></b>	
		<b>22/00362/FUL - Monkton Combe School, Church Lane, Monkton Combe, Bath BA2 7HG</b> - Removal of external window and widen structural opening to fit new external door - <b>PERMITTED</b>	
		<b>21/05279/FUL - Monkton Combe Junior School, Church Road, Combe Down, Bath BA2 7ET</b> - Erection of timber shelters and associated landscaping works. <b>Application Permitted</b>	
		<b>21/05148/FUL - The Viaduct, Brassknocker Hill, Monkton Combe, Bath BA2 7JD</b> - Erection of side and rear extension. <b>Application Permitted</b>	
		<b>21/05056/TCA - The Tithe Barn, Shaft Road, Monkton Combe, Bath BA2 7HL</b> - Cypress - Fell. <b>No Objection</b>	
		<b>21/05484/FUL - Clubhouse Oldfield Rugby Football Club, Shaft Road, Monkton Combe, Bath BA2 7HP</b> Erection and siting of fibre exchange telecommunications infrastructure to provide a full fibre (gigabit) to the premises service. <b>WITHDRAWN</b>	
		<b>21/04816/FUL - 3 Tucking Mill Cottages, Tucking Mill Lane, Monkton Combe, Bath, BA2 7DB</b> - Conversion of 3 and 4 Tucking Mill Cottages into 1no. dwelling, erection of extensions to front and rear, erection of detached garage. <b>PERMITTED without the detached Garage.</b>	
		<b>21/04425/FUL - Monkton Combe Junior School, Church Road, Combe Down, Bath BA2 7ET</b> - Installation of 14 external lighting bollards along the path from North Road across Glen Field to the existing public right of way. <b>PERMITTED</b>	
	<b>784</b>	<b><u>Decisions Pending</u></b>	
		<b>22/00771/FUL - Mulberry Cottage , Mill Lane, Monkton Combe, Bath BA2 7HD</b> - Provision of a reconfigured decking area, partially covered with a new pergola canopy structure, and removal of hedges in association with the remodelling of the rear garden layout.	
	<b>785</b>	<b><u>PLANNING APPEALS</u></b>	
		Appeal Ref: 3296786 - 21/04220/CLEU - Overdale Warminster Road Monkton Combe Bath - Erection of attached car port (Certificate of Lawfulness of Existing Use). <b>WITHDRAWN</b>	
	<b>786</b>	<b><u>ENFORCEMENT UPDATE</u></b>	
		<b>19/00243/UNDEV - Parcel 3131 Tucking Mill Lane Midford Bath</b> - Creation of hardstanding area and Retrospective Planning Application 19/03358/FUL has been Refused. A further retrospective application was submitted:- 20/04025/FUL and this has now been Withdrawn. We continue to await the next step in this long running case.	

	<b>787</b>	<b>Other Planning Matters to Report</b> <b>B&amp;NES Local Plan Partial Update Consultation</b> has closed, an Inspector has been appointed and it is now proceeding to the Examination in Public which will take place in June. <b>B&amp;NES Consultation</b> on Draft Planning Obligations Supplementary Planning Document and Draft Sustainable Construction Checklist Supplementary Planning Document.
<b>14</b>	<b>788</b> <b>789</b> <b>790</b> <b>791</b>	<b>Highways and Footpaths.</b> <b>Traffic Issues on Tucking Mill Lane and other Lanes</b> – It was reported that the matter is becoming worse with the road surface breaking up. The Chair continues to progress this with B&NES Highways, as yet without response. <b>Footpaths &amp; Handrail on path from Shaft Road to Church Lane</b> – Cllr. James Bradby reported that all footpaths were OK. The School is looking into the matter of providing the handrail. <b>A36 Limpley Stoke - Southbound footpath embankment failure - March 2022 update</b> – It was reported that the integrity of the Safety Barrier is the only issue, but this means that one lane remains closed. <b>Trollopes Hill – Report on progress and implementation of TRO.</b> – The TRO has been sealed as at 1 <sup>st</sup> June 2022 and works will be carried out at some time after that.
<b>15</b>	<b>792</b> <b>793</b>	<b>Reports</b> <b>PARISH LIAISON MEETING</b> – There was nothing of note to report from Meeting 23rd March 2022. Next meeting 13 July 2022 18:30-20:30. <b>VPA</b> – The Chair will progress the matter of the future of the VPA and the return of any Reserve Funds to the Parishes. There will no longer be any payment of membership subs. <b>Bath Preservation Trust &amp; any other Meetings</b> – Nothing to Report
<b>16</b>	<b>794</b>	<b>Correspondence Received</b> <b>The Queen’s Platinum Jubilee Central Weekend 2022</b> - The Queen’s Platinum Jubilee Beacons - 2nd June 2022 – The Village Hall does not have any plans for the event, but the Church will show the Services in the village Hall using the Village Hall video projector facilities.
<b>17</b>	<b>795</b> <b>796</b>	<b>Other matters to report</b> <b>Bus 94 Service Update</b> - The Bus continues to turn at Shaft Road, the Chair is in contact with the various organisations. <b>Boundary Commission for England</b> – Consultation on proposals for revised constituency boundaries for 2023 – No further consultation has opened as yet.
<b>18</b>	<b>797</b>          <b>798</b>	<b>Date of Next Meetings</b> The following dates were agreed:- Parish Council Meeting – Monday 18th July 7:30 Parish Council Meeting – Monday 19th September 7:30 Parish Council Meeting – Monday 21st November 7:30 Parish Council Meeting – Monday 16th January 2023 7:30 Parish Council Meeting – Monday 20th March 2023 7:30 Annual Parish Meeting: Monday April 17th 2023 7:30 Annual Parish Council Meeting: Monday May 15th 2023 7:30 <b>Cllr. Andreea Imecs resigned</b> as Councillor being unable to return to in person attendance at Parish Council meetings. <b>The meeting Closed at 20:47</b>