

## RFO REPORT – 21<sup>st</sup> November 2022

MONKTON COMBE PARISH COUNCIL			Receipt and Payment Analysis as at :-			01/11/2022
			Note	Budget 2022/23	Actual to date	Variation from budget
<b>RECEIPTS</b>						
Precept				10983	10983	0
Local Council Tax Support Grant				0	0	0
B&NES Agency Services (Village Cleaning)				0	0	0
B&NES Agency Services (Footpath Scheme)				205	209	4
Bank Interest MCPC				4	2	-2
Bank Interest Miss Davies				6	0	-6
VAT Refund				100	0	-100
Grants for Village Repairs				0	0	0
Other Grants				0	0	0
Other Income				0	0	0
<b>TOTAL RECEIPTS</b>				11298	11194	-104
<b>PAYMENTS (Ex VAT)</b>			1			
<b>Agency Services</b>						
Village Cleaning				3952	2234	-1718
Gardening MCPC / Footpath scheme				450	200	-250
<b>Sub-total</b>				4402	2434	-1968
Gardening Miss Davies				130	50	-80
Public Lighting (St Michaels Gate)				25	0	-25
<b>Sub-total</b>				155	50	-105
<b>General Administration</b>						
Postage, stationery, printing etc.				200	20	-180
Councillors Expenses				10	0	-10
Insurance				260	351	91
Playground Safety Check				141	70	-71
Clerk Remuneration				3839	2318	-1521
Audit and Bank Fees				221	16	-205
ALCA				105	0	-105
SLCC				70	57	-13
Data Protection Act				35	0	-35
Publications and books				50	0	-50
Training etc.				60	0	-60
<b>Sub-total</b>				4991	2832	-2159
<b>S137 Payments</b>						
VPA				100	0	-100
CPRE				40	36	-4
<b>Sub-total</b>				140	36	-104
<b>Other Non-recurring Items</b>						
Parish Works (Repairs & Replacements)				1000	1812	812
Other Works				500	550	50
Grants				0	0	0
E-mail & website service				60	50	-10
Other Expenditure & expenses				50	0	-50
<b>Sub-total</b>				1610	2412	802
<b>TOTAL PAYMENTS</b>				11298	7764	-3534
<b>Excess of Income over Expenditure</b>				0	3430	3430
<b>Reclaimable VAT</b>				90	96.47	
<b>Total Gross Payments</b>				11388	7860.85	
<b>Note 1. Payments exclude VAT unless it cannot be re-claimed.</b>						

Councillor .....

Clerk .....

Print Name:

**Mr. G. Davis**

Dated: **21/11/2022**

**RFO REPORT – 21<sup>st</sup> November 2022**

**BANK RECONCILIATION**  
**Financial Year Ending 31<sup>st</sup> March 2023**

Prepared by **Mr. Geoffrey Davis** Clerk and Responsible Financial Officer on  
**14<sup>th</sup> November 2022**

<b>Balances as per Bank Statements as at 01/11/2022</b>				
Current Account Metro Bank			1,704.66	
Business Savings Account Metro Bank			5,502.09	
Deposit Account Bath Building Society			9,331.88	
Deposit Account Bath Building Society - Miss Davis			11,751.68	28,290.31
<b>LESS Un-presented cheques: (inc. VAT)</b>				
	DD-CPRE	CPRE	Membership 2022-23	36.00
	120PH002922852307	HMRC	Month 7 Paye	58.40
Sub Total				94.40
<b>PLUS Unpresented Credits</b>				
Sub Total				0.00
<b>Net Balance as at 1st November 2022</b>				<b>28,195.91</b>
<b>The net balance reconciles to the Cash Book (receipts and payments account) for the year, as follows:-</b>				
<b>CASH BOOK</b>				
<b>Opening Balance 01/04/2022</b>				
Current Account HSBC			3,478.31	
Deposit Account Bath Building Society			9,331.88	
Deposit Account Bath Building Society - Miss Davis			12,052.50	24,862.69
Plus Receipts in the year				11,194.07
				36,056.76
Less Payments in the year				7,860.85
<b>Closing Balance per cash book (receipts and payments book) on 01/11/2022</b>				<b>28,195.91</b>

Councillor .....

Clerk .....

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**Mr. G. Davis**

Dated: **21/11/2022**

## RFO REPORT – 21<sup>st</sup> November 2022

1. The Parish and Other Works budgets are now £862 over budget. As the Opening Balance of unrestricted Reserves was £12,800, you could expect to finish this year with Reserves of £12,000, just over one times the Precept of just under £11,000. The Handrail works are being funded by the School, but the Bus Shelter Roof is set to cost £600. You are still due about £350 from the VPA which would be helpful in addressing this deficit.
2. The Review of Pay for the Clerk and Parish Sweeper will also impact the budget and end of year reserves, as the Sweeper award will be £268 over budget, and the Clerk award £318 over budget, so a total of £586.
3. The second Precept Payment of £5491.50 has been received. There are no other significant receipts expected, other than the grant from the School for the Drung Handrail, which obviously covers the cost of those works.
4. Bank Interest will be higher than budget, but by tens of pounds only.

### Receipts since meeting on 13th September 2022

Sept Int	MetroBank	Interest	£0.31
3	B&NES COUNCIL	October Precept Payment	£5491.50
Oct Int	MetroBank	Interest	£1.07

### Payments approved as standing payments or at meeting on 13th September 2022 which have now been made.

MCPCSept22	Mr G Davis	Parish Clerk 28/08 to 30/09/22	291.70
MCPCVlgeClnAug	Ian Croker	Village Cleaning August 2022	319.15
120PH002922852306	HMRC	Month 6 Paye	73.00
3475MCPC	Swan Mngmnt Svces	Website Hosting 2022	60.00
MCPCOctt22	Mr G Davis	Parish Clerk 1/10 to 29/10/22	233.36
MCPCVlgeClnOct	Ian Croker	Village Cleaning Oct 2022	319.15
120PH002922852307	HMRC	Month 7 Paye	58.40

### Payments for Approval at Meeting on 21<sup>st</sup> November 2022

None

Councillor .....

Clerk .....

Print Name:

**Mr. G. Davis**

Dated: **21/11/2022**