

**MONKTON COMBE PARISH COUNCIL**  
**Minutes of the Parish Council Meeting**  
**Held in the Village Hall on 4<sup>th</sup> July 2023 at 7.00pm**

		<b>Parish Council Members Present:</b> Cllr Lyn Alvis, Cllr. James Bradby, Cllr. Adelle Brenner, Cllr. Penny Tranter, Cllr. Mike Wareham, Cllr Des Wighton, Mr. Geoff Davis – Clerk. <b>Others present:</b> B&NES Ward Cllr. Fiona Gourley																																																
1	004	<b>To receive apologies for absence –</b> Cllr. Charles Carr																																																
2	005	<b>Declarations of interest and dispensations –</b> None.																																																
3	006	<b>Confidential Matters -</b> Item 19 on the agenda - EA/2022/0254; Monkton Combe Parish Council vs Information Commissioner.																																																
4	007	<b>Minutes of Annual Parish Council meeting held on 15<sup>th</sup> May 2023.</b> Approved and signed by the Chairman.																																																
5		<b>Financial Matters</b>																																																
	008	<b>RFO Report and Payments for Approval -</b> The RFO Report was received, noted and signed by the clerk and Cllr. Des Wighton.																																																
	009	<b>Bank Balances as at 01.07.2023</b>																																																
		<b>Current Metro Bank                    £1,462.54      Bath Building Society                    £9,366.34</b>																																																
		<b>        Metro Bank Savings            £4,514.51      Bath Building Society (Miss Davis)   £11,795.35</b>																																																
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	013	<p><b>Bank Mandate</b></p> <p>Monkton Combe Parish Council resolve to make a new Bank Mandate for the Current Community Account, and Savings Business Instant Access Account with Metro Bank in the name of Monkton Combe Parish Council. The single signatory for the Account will be:- Mr. Geoffrey Davis – Clerk. Mr. Derek Wighton – Chairman, Mr. Michael Wareham – Vice Chairman, and Mrs. Penny Tranter – Councillor will be a Nominated Person. Ms. Andreea Imecs will be removed from the mandate, having resigned as Councillor.</p> <p>Mr. Geoffrey Davis – Clerk will have Full Online Access. . Mr. Derek Wighton – Chairman, Mr. Michael Wareham – Vice Chairman, and Mrs. Penny Tranter – Councillor will have View Online Access.</p> <p>Mr. Geoffrey Davis – Clerk and Mr. Derek Wighton – Chairman signed the Business Mandate Form. Mrs. Penny Tranter and Mr. Michael Wareham to provide proof of address and identity to establish / re-establish online access.</p>																																																

6.	<p><b>014</b></p> <p><b>015</b></p> <p><b>016</b></p> <p><b>017</b></p>	<p><b>Parish Council Matters</b></p> <p><b>Parish Councillor Responsibilities</b> – The responsibilities as shown on the website were agreed. The Village Sweeper Truck was removed from Cllr. Lyn Alvis. The responsibility for footpaths will be shared across all Councillors. The Clerk will confirm the current footpath agreement with B&amp;NES PROW, and will circulate this and the Footpath map to Councillors in order to agree the most suitable allocation of paths.</p> <p><b>Parish Council Equipment and Facilities – Checks by Councillors.</b></p> <p><b>Village Playground</b> – We await the outcome of the RoSPA Annual Inspection which was due to take place in June. The Clerk will chase this report from RoSPA.</p> <p><b>Neighbourhood Watch</b> – Nothing to report.</p> <p><b>Lockup Repairs</b> – Nothing to report.</p> <p><b>Miss Davis Garden</b> – The Chair will progress the overgrown vegetation beyond the fence with Jeff Avis.</p> <p><b>Village Hall</b> – The VHM is proceeding with the new windows, and continues to seek grant funding to support this. The Village BBQ is organised for 30<sup>th</sup> July, with 22 confirmed to attend so far.</p> <p><b>Website and IT Upgrades</b> – We will continue to agree links between the Parish and Village websites.</p>
7	<p><b>018</b></p> <p><b>019</b></p> <p><b>020</b></p> <p><b>021</b></p> <p><b>022</b></p> <p><b>023</b></p>	<p><b>Planning</b></p> <p><b>Applications Received</b> – None</p> <p><b>23/02103/AGRN - Combe Grove, Brassknocker Hill, Monkton Combe, Bath, BA2 7HS</b> - Erection of polytunnel. No Comment to make.</p> <p><b>23/01883/LBA - Combe Hill House , Brassknocker Hill, Monkton Combe, BA2 7HU</b> - Internal alterations for the repairs to existing plaster ceiling and cornice following water damage. No Comment to make</p> <p><b>23/01726/COND - 1 Ivy Cottages, Shaft Road, Monkton Combe, Bath BA2 7HL</b> - Discharge of condition 10 of application 20/02677/FUL – Ecologists Report No Comment to make.</p> <p><b>PLANNING DECISIONS by B&amp;NES &amp; WILTSHIRE</b> None since last meeting</p> <p><b>Decisions Pending</b></p> <p><b>23/01809/COND - Monkton Combe Prep School, Church Road, Combe Down, Bath BA2 7ET</b> - Discharge of conditions 2 (Annotated Tree Protection Plan (Pre-commencement)), 3 (Wildlife Protection and Enhancement (Pre-commencement)) and 5 (Landscape Design Proposals (Bespoke Trigger)) of application 22/05127/FUL (Erection of a timber shelter to be used for outdoor recreation. Reprofilling of the existing grass bank to provide tiered grass seating areas for use in association with an outdoor theatre space and installation of footpath).</p> <p><b>23/01726/COND - 1 Ivy Cottages, Shaft Road, Monkton Combe, Bath BA2 7HL</b> - Discharge of condition 10 of application 20/02677/FUL (Conversion of existing detached garage to a residential annex / holiday-let accommodation ancillary to the principal dwelling.)</p> <p><b>22/04505/FUL - Mount Pleasant Quarry, Mount Pleasant, Monkton Combe, Bath</b> - Erection of four dwellings and associated access, landscaping works and ancillary development following demolition of existing buildings, retention of two buildings as bat roosts.</p> <p><b>22/01630/FUL - De Montalt Mill, Summer Lane, Combe Down, Bath</b> - Conversion of modern hipped roof to flat roof terrace</p> <p><b>PLANNING APPEALS</b> - None</p> <p><b>ENFORCEMENT UPDATE</b> – Nothing to Report</p> <p><b>Other Planning Matters to Report</b></p> <p><b>Bath and North East Somerset Council - Local Green Space Review</b> – Consultation response by Friday 5pm 14th July 2023 – The Parish Council will review the previous submission and look at what sites might be appropriate to nominate for a Local Green Spaces designation.</p>
8	<p><b>024</b></p> <p><b>025</b></p>	<p><b>Highways and Footpaths.</b></p> <p><b>Brassknocker Hill Speed Limits and Weight Restrictions</b> – No further report</p> <p><b>Tucking Mill Toads - Tucking Mill Lane</b> – This is deferred to the next meeting in September and the Clerk will invite TMT to the next meeting so they can brief the Council on the outcome from the Voluntary efforts this current year, and to review the need for the road closure in the light of its success.</p>
9	<p><b>026</b></p>	<p><b>Reports</b></p> <p><b>PARISH LIAISON MEETING</b> – Next meeting 19 July 2023 18:30-20:30.</p> <p><b>Bath Preservation Trust</b> – Next meeting 18<sup>th</sup> July..</p> <p><b>School</b> – Next meeting 14<sup>th</sup> July.</p>
10	<p><b>027</b></p> <p><b>028</b></p>	<p><b>Correspondence Received</b></p> <p><b>Community Resilience Day September 28th 2023</b> – Cllr. Penny Tranter will attend as our representative</p> <p><b>D - Day 80th Anniversary 6th June 2024</b> – To discuss with the School.</p>

<p><b>11</b></p>	<p><b>029</b>  <b>030</b></p>	<p><b>Other matters to report</b> <b>Bus 94 Service Update – Report on the future of the 94 Bus 94 Service.</b> Ward Cllr. Fiona Gourley reported on the detailed discussions taking place between B&amp;NES Council and WECA regarding this bus service. WECA have been given permission to support existing services such as the 94 with their funding, which would be a cost of £54,000. If WECA cannot be persuaded to give this support the service may end in two weeks time. <b>Canal and River Trust – Removal of Dog Bins – July 2023.</b> – To note the removal of this service from the towpath location.</p>
<p><b>12</b></p>	<p><b>031</b></p>	<p><b>Date of Next Meetings</b> The Following Dates were agreed by all Councillors with meeting start time of 7:00 p.m. Tuesday 26th September 2023 Tuesday 28th November 2023 Tuesday 23rd January 2024 – Budget and Precept Tuesday 26th March 2024 Tuesday 16th April 2024 – Annual Parish Meeting Tuesday 14th May 2024 – Annual Parish Council Meeting</p>
<p><b>13</b></p>	<p><b>032</b></p>	<p><b>EA/2022/0254; Monkton Combe Parish Council vs Information Commissioner (ICO Case Reference: IC-160435-H5M4).</b> The Clerk reported nothing further.  <b>The meeting Closed at 21:00</b></p>