

RFO REPORT – 26th September 2023

MONKTON COMBE PARISH COUNCIL				Receipt and Payment Analysis as at :-			01/10/2023
				Note	Budget 2023/24	Actual to date	Variation from budget
RECEIPTS							
Precept					12236	6118	-6118
B&NES Agency Services (Footpath Scheme)					212	212	0
Bank Interest MCPC					60	17	-43
Bank Interest Miss Davies					70	0	-70
VAT Refund					100	0	-100
Grants for Village Repairs					0	0	0
Other Grants					0	0	0
Other Income					0	318	318
TOTAL RECEIPTS					12678	6665	-6013
PAYMENTS (Ex VAT)				1			
Agency Services							
Village Cleaning					4220	2124	-2096
Gardening MCPC / Footpath scheme					450	240	-210
Sub-total					4670	2364	-2306
Gardening Miss Davies					130	60	-70
Public Lighting (St Michaels Gate)					25	0	-25
Sub-total					155	60	-95
General Administration							
Postage, stationery, printing etc.					200	66	-134
Councillors Exps / Hall Hire					10	0	-10
Insurance					400	428	28
Playground Safety Check					70	75	5
Clerk Remuneration					4157	2158	-1999
Audit and Bank Fees					150	125	-25
Village Hall Hire					0	50	50
ALCA					85	77	-8
SLCC					70	63	-7
Data Protection Act					35	0	-35
Publications and books					50	0	-50
Training etc.					80	0	-80
Sub-total					5307	3044	-2263
S137 Payments							
VPA					0	0	0
CPRE					40	0	-40
Sub-total					40	0	-40
Other Non-recurring Items							
Parish Works (Repairs & Replacements)					1000	0	-1000
Other Works					500	0	-500
Grants					0	0	0
E-mail & website service					60	0	-60
Other Expenditure & expenses					50	0	-50
					1610	0	-1610
TOTAL PAYMENTS					11782	5468	-6314
Excess of Income over Expenditure					896	1197	301
Reclaimable VAT					90	91.20	
Total Gross Payments					11872	5559.15	
Note 1. Payments exclude VAT unless it cannot be re-claimed.							

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BANK RECONCILIATION

Financial Year Ending 31st March 2023

Prepared by **Mr. Geoffrey Davis** Clerk and Responsible Financial Officer on **20th September**

Balances as per Bank Statements as at 01/09/2023			
Current Account Metro Bank		490.73	
Business Savings Account Metro Bank		3,524.93	
Deposit Account Bath Building Society		9,366.34	
Deposit Account Bath Building Society - Miss Davis		11,795.35	
			<u>25,177.35</u>
LESS Un-presented cheques: (inc. VAT)			
120PH002922852405	HMRC	Month 5 Paye	64.00
MCPC 5130	Jeff Avis	Miss Davis Garden & CarPark Aug23	90.00
MCPCSept23	Mr G Davis	Parish Clerk 27/8/23 to 30/9/23	319.70
MGPCVlgeClnSept	Ian Croker	Village Cleaning September 2023	351.65
120PH002922852406	HMRC	Month 6 Paye	80.00
Sub Total			905.35
PLUS Unpresented Credits			
Sub Total			0.00
Net Balance as at 1st October 2023			<u>24,272.00</u>
The net balance reconciles to the Cash Book (receipts and payments account) for the year, as follows:-			
CASH BOOK			
Opening Balance 01/04/2023			
Current Account Metro Bank		496.64	
Business Savings Account Metro Bank		1,508.01	
Deposit Account Bath Building Society		9,366.34	
Deposit Account Bath Building Society - Miss Davis		11,795.35	
			<u>23,166.34</u>
Plus Receipts in the year			<u>6,664.81</u>
			29,831.15
Less Payments in the year			<u>5,559.15</u>
Closing Balance per cash book (receipts and payments book) on 01/10/2023			<u>24,272.00</u>

Councillor

Clerk

Print Name:

Mr. G. Davis

Dated: **26/09/2023**

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1. **Bank Mandate and Account Access** – It is hoped that Metro Bank have put the new Bank mandate in place by the time of the meeting. If Councillors can report whether the online access has been setup for them please.
2. The Accounts are more or less to budget at this stage, with the next Precept Payment of £6,118 due to us on 1st October.

Receipts since meeting on 4th July 2023

6	Metro Bank	Interest	£3.53
7	Metro Bank	Interest	£3.45
8	Metro Bank	Interest	£3.44

Payments approved as standing payments or at meeting on 4th July 2023 which have now been made.

MCPC Petrol 100523	Ian Croker	Petrol expenes 10/05/2023	17.40
MCPC 5095	Jeff Avis	Miss Davis Garden & CarPark June23	90.00
MCPCJuly23	Mr G Davis	Parish Clerk 25/6/23 to 29/7/23	319.90
MCPCVlgeClnJuly	Ian Croker	Village Cleaning July 2023	351.65
120PH002922852404	HMRC	Month 4 Paye	79.80
73526	PlaySafety Ltd	Playground Inspection Aug 2023	90.00
MonktonCombe			
MCPCAug23	Mr G Davis	Parish Clerk 30/7/23 to 26/8/23	255.76
MCPCVlgeClnAug	Ian Croker	Village Cleaning August 2023	351.65
120PH002922852405	HMRC	Month 5 Paye	64.00
MCPC 5130	Jeff Avis	Miss Davis Garden & CarPark Aug23	90.00
MCPCSept23	Mr G Davis	Parish Clerk 27/8/23 to 30/9/23	319.70
MCPCVlgeClnSept	Ian Croker	Village Cleaning September 2023	351.65
120PH002922852406	HMRC	Month 6 Paye	80.00

Payments for Approval at Meeting on 26th September 2023

None

Councillor

Clerk

Print Name:

Mr. G. Davis

Dated: **26/09/2023**