

RFO REPORT – 23rd January 2024

MONKTON COMBE PARISH COUNCIL			Receipt and Payment Analysis as at :-			01/01/2024
					Budget	Actual
			Note	2023/24	to date	Variation
						from budget
RECEIPTS						
Precept				12236	12236	0
B&NES Agency Services (Footpath Scheme)				212	212	0
Bank Interest MCPC				60	229	169
Bank Interest Miss Davies				70	240	170
VAT Refund				100	0	-100
Grants for Village Repairs				0	0	0
Other Grants				0	0	0
Other Income				0	318	318
			TOTAL RECEIPTS	12678	13235	557
PAYMENTS (Ex VAT)			1			
Agency Services						
Village Cleaning				4220	3472	-748
Gardening MCPC / Footpath scheme				450	380	-70
			Sub-total	4670	3852	-818
Gardening Miss Davies				130	75	-55
Public Lighting (St Michaels Gate)				25	0	-25
			Sub-total	155	75	-80
General Administration						
Postage, stationery, printing etc.				200	134	-66
Councillors Exps / Hall Hire				10	0	-10
Insurance				400	428	28
Playground Safety Check				70	75	5
Clerk Remuneration				4157	3470	-687
Audit and Bank Fees				150	125	-25
Village Hall Hire				0	100	100
ALCA				85	77	-8
SLCC				70	63	-7
Data Protection Act				35	0	-35
Publications and books				50	0	-50
Training etc.				80	80	0
			Sub-total	5307	4553	-754
S137 Payments						
BPT				0	40	40
CPRE				40	0	-40
			Sub-total	40	40	0
Other Non-recurring Items						
Parish Works (Repairs & Replacements)				1000	225	-775
Other Works				500	0	-500
Grants				0	0	0
E-mail & website service				60	50	-10
Other Expenditure & expenses				50	0	-50
				1610	275	-1335
			TOTAL PAYMENTS	11782	8795	-2987
Excess of Income over Expenditure				896	4440	3544
Reclaimable VAT				90	145.27	
Total Gross Payments				11872	8940.06	
Note 1. Payments exclude VAT unless it cannot be re-claimed.						

Councillor

Clerk

Print Name:

Mr. G. Davis

Dated: **23/01/2023**

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BANK RECONCILIATION

Financial Year Ending 31st March 2024

Prepared by **Mr. Geoffrey Davis** Clerk and Responsible Financial Officer on **15th January**

Balances as per Bank Statements as at 01/01/2024	
Current Account Metro Bank	909.47
Business Savings Account Metro Bank	5,046.84
Deposit Account Bath Building Society	9,556.64
Deposit Account Bath Building Society - Miss Davis	12,034.99
	<hr/> 27,547.94
LESS Un-presented cheques: (inc. VAT)	
120PH002922852409 HMRC Month 9 Paye	87.00
Sub Total	87.00
PLUS Unpresented Credits	
Sub Total	0.00
Net Balance as at 1st January 2024	<hr/> 27,460.94
 The net balance reconciles to the Cash Book (receipts and payments account) for the year, as follows:-	
CASH BOOK	
Opening Balance 01/04/2023	
Current Account Metro Bank	496.64
Business Savings Account Metro Bank	1,508.01
Deposit Account Bath Building Society	9,366.34
Deposit Account Bath Building Society - Miss Davis	11,795.35
	<hr/> 23,166.34
Plus Receipts in the year	<hr/> 13,234.66
	36,401.00
Less Payments in the year	<hr/> 8,940.06
Closing Balance per cash book (receipts and payments book) on 01/01/2024	<hr/> 27,460.94

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1. **Bank Mandate and Account Access** – It is believed that Metro Bank have not yet arranged the online access.
2. **The Signatories for Bath Building Society.** The Clerk will collect the required personal details to set this up.

Receipts since meeting on 28th November 2023

12	Metro Bank	Interest	£6.45
13	Metro Bank	Interest	£5.99
14	Bath Building Soc.	Interest - MCPC	£190.30
15	Bath Building Soc.	Interest - Miss Davis	£239.64

Payments approved as standing payments or at meeting on 26th November 2023 which have now been made.

Prnt Ctrdge	Mr G Davis	CartridgeSave Print Cartridge	78.44
MCPCdec23	Mr G Davis	Parish Clerk 26/11/23 to30/12/23	347.70
MCPCVlgeClnDec	Ian Croker	Village Cleaning December 2023 bal	32.50
120PH002922852409	HMRC	Month 9 Paye	87.00

Payments for Approval at Meeting on 23rd January 2024

None

Councillor

Clerk

Print Name:

Mr. G. Davis

Dated: **23/01/2024**