

## RFO REPORT – 17<sup>th</sup> September 2024

MONKTON COMBE PARISH COUNCIL			Receipt and Payment Analysis as at :-			01/09/2024
			Note	Budget 2024/25	Actual to date	Variation from budget
<b>RECEIPTS</b>						
Precept				12893	6447	-6447
B&NES Agency Services (Footpath Scheme)				216	216	0
Bank Interest MCPC				280	24	-256
Bank Interest Miss Davies				360	0	-360
VAT Refund				150	0	-150
Grants for Village Repairs				0	0	0
Other Grants				0	0	0
Other Income				0	0	0
			<b>TOTAL RECEIPTS</b>	13899	6687	-7212
<b>PAYMENTS (Ex VAT)</b>						
<b>Agency Services</b>			1			
Village Cleaning				4810	716	-4094
Gardening MCPC / Footpath scheme				500	225	-275
			<b>Sub-total</b>	5310	941	-4369
Gardening Miss Davies				130	75	-55
Public Lighting (St Michaels Gate)				25	0	-25
			<b>Sub-total</b>	155	75	-80
<b>General Administration</b>						
Postage, stationery, printing etc.				200	0	-200
Councillors Exps / Hall Hire				10	0	-10
Insurance				450	441	-9
Playground Safety Check				80	78	-2
Clerk Remuneration				4785	1913	-2872
Audit and Bank Fees				150	125	-25
Village Hall Hire				0	50	50
ALCA				175	82	-93
SLCC				85	66	-19
Data Protection Act				83	0	-83
Publications and books				35	0	-35
Training etc.				50	0	-50
			<b>Sub-total</b>	6103	2755	-3348
<b>S137 Payments</b>						
BPT				40	40	0
CPRE				0	0	0
			<b>Sub-total</b>	40	40	0
<b>Other Non-recurring Items</b>						
Parish Works (Repairs & Replacements)				0	0	0
Other Works				1000	0	-1000
Grants				500	0	-500
E-mail & website service				0	0	0
Other Expenditure & expenses				60	0	-60
				1560	0	-1560
			<b>TOTAL PAYMENTS</b>	13168	3811	-9357
<b>Excess of Income over Expenditure</b>				731	2876	2145
<b>Reclaimable VAT</b>				0	105.35	
<b>Total Gross Payments</b>				13168	3916.21	
<b>Note 1. Payments exclude VAT unless it cannot be re-claimed.</b>						

Councillor .....

Clerk .....

Print Name:

**Mr. G. Davis**

Dated: **17/09/2024**

**RFO REPORT – 17<sup>th</sup> September 2024**

**BANK RECONCILIATION**

**Financial Year Ending 31<sup>st</sup> March 2025**

Prepared by **Mr Geoffrey Davis** Clerk & Responsible Financial Officer on **11<sup>th</sup> September 2024**

<b>Balances as per Bank Statements as at 01/09/2024</b>	
Current Account Metro Bank	652.31
Business Savings Account Metro Bank	6,083.99
Deposit Account Bath Building Society	9,556.64
Deposit Account Bath Building Society - Miss Davis	12,034.99
	28,327.93
<b>LESS</b> Un-presented cheques: (inc. VAT)	
120PH002922852505 HMRC Month 5 Paye	69.60
Sub Total	69.60
<b>PLUS</b> Unpresented Credits	
Sub Total	0.00
<b>Net Balance as at 1st September 2024</b>	<b>28,258.33</b>
<b>The net balance reconciles to the Cash Book (receipts and payments account) for the year, as follows:-</b>	
<b>CASH BOOK</b>	
<b>Opening Balance 01/04/2024</b>	
Current Account Metro Bank	836.13
Business Savings Account Metro Bank	3,059.98
Deposit Account Bath Building Society	9,556.64
Deposit Account Bath Building Society - Miss Davis	12,034.99
	25,487.74
Plus Receipts in the year	6,686.80
	32,174.54
Less Payments in the year	3,916.21
<b>Closing Balance per cash book (receipts and payments book) on 01/09/2024</b>	<b>28,258.33</b>

Councillor .....

Clerk .....

Print Name:

**Mr. G. Davis**

Dated: **17/09/2024**

## RFO REPORT – 17<sup>th</sup> September 2024

1. **Financial Regulations** – Revised Financial Regulations are presented for approval and adoption at the meeting. These reflect the actual arrangements for the Bank Mandate and Account Access with Metro Bank.

### Receipts since meeting on 16th July 2024

6	Metro Bank	Interest	£6.19
7	Metro Bank	Interest	£6.19

### Payments approved as standing payments or at meeting on 16th July 2024 which have now been made.

SweeperEquipment	Mr G Davis	Equipment for New Parish Sweeper	135.22
MCPCTJuly24	A Rowley	Pay 1st July to 28th July 2024	283.68
MCPCTJuly24Clerk	Mr G. Davis	Pay 1st July to 28th July 2024	278.36
120PH002922852504	HMRC	Month 4 Paye	69.40
MCPCTAug24	A Rowley	Pay 29th July to 25th August 2024	283.68
MCPCTAug24Clerk	Mr G. Davis	Pay 29th July to 25th August 2024	278.16
81732 RoSPA	RoSPA - PlaySafety Ltd	Annual Playpark Inspection 2024	93.60
MCPCT 5345	Jeff Avis Gdn Svces	Car park & Miss Davis GDN April 2024	144.00
120PH002922852505	HMRC	Month 5 Paye	69.60

Payments for Approval at Meeting on 17<sup>th</sup> September 2024 - None

Councillor .....

Clerk .....

Print Name:

**Mr. G. Davis**

Dated: **17/09/2024**