

**RFO REPORT – 19<sup>th</sup> November 2024**

<b>MONKTON COMBE PARISH COUNCIL</b>				<b>Receipt and Payment Analysis as at :-</b>				<b>19/11/2024</b>
						Budget	Actual	Variation
					Note	2024/25	to date	from budget
<b>RECEIPTS</b>								
Precept						12893	12893	0
B&NES Agency Services (Footpath Scheme)						216	216	0
Bank Interest MCPC						280	33	-247
Bank Interest Miss Davies						360	0	-360
VAT Refund						150	0	-150
Grants for Village Repairs						0	0	0
Other Grants						0	0	0
Other Income						0	0	0
					<b>TOTAL RECEIPTS</b>	13899	13142	-757
<b>PAYMENTS (Ex VAT)</b>								
<b>Agency Services</b>								
Village Cleaning					1	4810	1724	-3086
Gardening MCPC / Footpath scheme						500	642	142
					<b>Sub-total</b>	5310	2366	-2944
Gardening Miss Davies						130	105	-25
Public Lighting (St Michaels Gate)						25	0	-25
					<b>Sub-total</b>	155	105	-50
<b>General Administration</b>								
Postage, stationery, printing etc.						200	0	-200
Councillors Exps / Hall Hire						10	0	-10
Insurance						450	441	-9
Playground Safety Check						80	78	-2
Clerk Remuneration						4785	3193	-1592
Audit and Bank Fees						150	125	-25
Village Hall Hire						0	75	75
ALCA						175	82	-93
SLCC						85	66	-19
Data Protection Act						83	0	-83
Publications and books						35	0	-35
Training etc.						50	0	-50
					<b>Sub-total</b>	6103	4060	-2043
<b>S137 Payments</b>								
BPT						40	40	0
CPRE						0	0	0
					<b>Sub-total</b>	40	40	0
<b>Other Non-recurring Items</b>								
Parish Works (Repairs & Replacements)						0	0	0
Other Works						1000	0	-1000
Grants						500	0	-500
E-mail & website service						0	50	50
Other Expenditure & expenses						60	0	-60
						1560	50	-1510
					<b>TOTAL PAYMENTS</b>	13168	6621	-6547
<b>Excess of Income over Expenditure</b>						731	6521	5790
<b>Reclaimable VAT</b>						0	141.60	
<b>Total Gross Payments</b>						13168	6762.70	
<b>Note 1. Payments exclude VAT unless it cannot be re-claimed.</b>								

Councillor .....

Clerk .....

Print Name:

**Mr. G. Davis**

Dated: **19/11/2024**

**RFO REPORT – 19<sup>th</sup> November 2024**

**BANK RECONCILIATION**

**Financial Year Ending 31<sup>st</sup> March 2025**

Prepared by **Mr Geoffrey Davis** Clerk & Responsible Financial Officer on **12<sup>th</sup> November 2024**

**Balances as per Bank Statements as at 01/11/2024**

Current Account Metro Bank	6,122.07	
Business Savings Account Metro Bank	5,092.73	
Deposit Account Bath Building Society	9,556.64	
Deposit Account Bath Building Society - Miss Davis	12,034.99	
		32,806.43

**LESS Un-presented cheques: (inc. VAT)**

120PH002922852507	HMRC	Month 7 Paye	69.60	
Gloves	Elise Rowley	Hillier - Gardening Gloves	8.99	
MCPCNov24	A Rowley	Pay 28th October to 24th November 2024	363.06	
MCPCNov24Clerk	Mr G. Davis	Pay 28th October to 24th November 2024	398.30	
120PH002922852508	HMRC	Month 8 Paye	99.40	
Sub Total				939.35

**PLUS Unpresented Credits**

Sub Total	0.00
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**Net Balance as at 19th November 2024** **31,867.08**

**The net balance reconciles to the Cash Book (receipts and payments account) for the year, as follows:-**

**CASH BOOK**

**Opening Balance 01/04/2024**

Current Account Metro Bank	836.13	
Business Savings Account Metro Bank	3,059.98	
Deposit Account Bath Building Society	9,556.64	
Deposit Account Bath Building Society - Miss Davis	12,034.99	
		25,487.74

Plus Receipts in the year	13,142.04
	38,629.78

Less Payments in the year	6,762.70
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**Closing Balance per cash book (receipts and payments book) on 19/11/2024** **31,867.08**

Councillor .....

Clerk .....

Print Name:

**Mr. G. Davis**

Dated: **19/11/2024**

## RFO REPORT – 19<sup>th</sup> November 2024

1. **CIL Payment is Due** from the Mount Pleasant Quarry development. The Clerk is chasing this matter with the B&NES Development Obligations Team, as the site is now ‘occupied’ by the developer and works commenced.
2. **The Local Council Pay award** has been made Which increases the Clerk’s Hourly rate from £12.42 to £13.05 back dated to 1<sup>st</sup> April so giving back pay of £132.30. It increases the Parish Sweeper’s Hourly Rate from £11.82 to £12.45 back dated to the start date of 1<sup>st</sup> July giving rise to back pay of £64.26. These increases and back payments are for formal approval at the meeting.  
It is worth noting that these increases are necessary to keep ahead of the Minimum Wage of £12.21 per hour.

### Receipts since meeting on 17th September 2024

8	Metro Bank	Interest	£4.63
9	B&NES Council	Precept October Payment	£6,446.50
10	Metro Bank	Interest	£4.11

### Payments approved as standing payments or at meeting on 17th September 2024 which have now been made.

120PH002922852505	HMRC	Month 5 Paye	69.60
MCPCSept24	A Rowley	Pay 26th August to 29th September 2024	354.60
MCPCSept24Clerk	Mr G. Davis	Pay 26th August to 29th September 2024	347.70
MonktonCombe	M E Jennings	Clearing Footpaths	327.00
120PH002922852506	HMRC	Month 6 Paye	87.00
3570 MCPC	Swan Mngtmnt Svces	Annual Domain & Website Service Charge	60.00
MC PC 241164	Village Hall	Village Hall Hire	25.00
MCPC 5370	Jeff Avis Gdn Svces	Car park & Miss Davis GDN Oct 2024	144.00
MCPCOct24	A Rowley	Pay 30th September to 27th October 2024	283.68
MCPCOct24Clerk	Mr G. Davis	Pay 30th September to 27th October 2024	278.16
120PH002922852507	HMRC	Month 7 Paye	69.60
Gloves	Elise Rowley	Hillier - Gardening Gloves	8.99
MCPCNov24	A Rowley	Pay 28th October to 24th November 2024	363.06
MCPCNov24Clerk	Mr G. Davis	Pay 28th October to 24th November 2024	398.30
120PH002922852508	HMRC	Month 8 Paye	99.40

### Payments for Approval at Meeting on 19<sup>th</sup> November 2024 - None

Councillor .....

Clerk .....

Print Name:

**Mr. G. Davis**

Dated: **19/11/2024**